



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V (Bicol)

SCHOOLS DIVISION OF CATANDUANES

Virac, Catanduanes

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RELEASED

Division Memorandum

No. 50, S. 2018

DepEd Division of Catanduanes


RECORDS SECTION

Date FEB 23 2018

Time: 2:05 PM

Initial/Signature: [Signature]

To: Chief, Curriculum Implementation Division &
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Elementary and Secondary School Heads
All Others Concerned

From: 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject: **Accreditation of the SDO Catanduanes and DepED Regional
Office V as Continuing Professional Development (CPD)
Providers**

Date: February 23, 2018

1. In preparation for the Accreditation of the SDO Catanduanes and DepEd ROV as CPD Providers, School Heads and Supervisors are hereby advised to submit the following documents to the SGOD HRD Unit not later than February 26, 2018:

- Template for Instructional Design of Proposed CPD Program (INSET, LAC Sessions etc. for SY 2018-2019) (See attached file)
- Copy of Part IV of IPCRF (SY 2016) of all employees (Collated per school)

2. Failure to submit the said documents might lead to disapproval of accreditation of this Office and DepEd ROV as CPD Providers; hence, renewal of license will be at the expense of teachers.

3. For information, guidance and compliance.



Professional Regulation Commission

TEMPLATE FOR INSTRUCTIONAL DESIGN OF PROPOSED CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM

CPD Council for PROFESSIONAL TEACHERS

- I. Course/Program Title:
- II. Course/Program Brief Description:
- III. Proposed PQF level:
- IV. Particular Continuing Professional Competency/ies:
- V. Content Details:

Sub-Topics and Time Allotment for every topic (in hours)	Area of CPD Activity (Ethics = 5 CUs Professional Development = 40 CUs in a compliance period)	Expected Learning Outcomes	Activities to Achieve Learning Outcomes	Assessment Strategies including, Assessment Tools	Requirements/Outputs

- VI. Financial Projection:
 - A. Expected Number of Participants:
 - B. Proposed Charge per Participant:
 - C. Relevant Details in Support of the Financial Viability of the Program

Printed Name and Signature of Official Proponent

Position

Proposing Agency/Association