

Republic of the Philippines
Department of Education
Region V - Bicol

TANGGAPANG PANSANGAY NG CATANDUANES

November 25, 2024

DIVISION MEMORANDUM

No. 610s. 2024

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SDS
FROM NOVEMBER 26 to 29, 2024**

To: Chief Education Supervisors, CID & SGOD
SGOD and CID Personnel
OSDS Unit Heads
School-based Personnel
All Others Concerned


1. In view of the official travel of the OIC-SDS for the Special Regional Convergence with Key Education Stakeholders on November 26 to 28, 2024 and her personal leave on November 29, 2024, all concerned are hereby informed that Atty. Norlito Jr. P. Agunday is designated to take charge of the division and act on all routine matters and urgent administrative concerns from November 26 to 29, 2024.

For this purpose, this should appear on official documents for his signature:

By Authority of the OIC-Schools Division Superintendent:

ATTY. NORLITO JR. P. AGUNDAY
Division Legal Officer
Officer-In-Charge

2. For information and guidance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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