DIVISION MEMORANDUM
No. 03 s. 2018

To: SGOD and CID chief
    Education Program Supervisor (EPS) for Araling Panlipunan
    Public Schools District Supervisors
    Secondary School Principals

From: SOCORRO V. DELA ROSA, CESO VI
      Schools Division Superintendent

Subject: FIRST INTERNATIONAL CONFERENCE ON ASEAN EDUCATION AND CULTURAL EXCHANGE

Date: March 06, 2018

1. Please find attached Regional Memorandum No. 38 s. 2018 entitled FIRST INTERNATIONAL CONFERENCE ON ASEAN EDUCATION AND CULTURAL EXCHANGE.

2. For further information about the conference details, contact either of the following:

   - JOBERT P. NARVADEZ, Ed.D.
     Education Program Supervisor – SGOD
     Naga City Division
     CP # 09106239569

   - SDO – CATANDUANES
     Youth Formation Div
     09484982674 / 09107100554

   - CYNTHIA SONEJA
     EPS – AP
     09185306767

3. Immediate dissemination of this memorandum is desired.
March 1, 2018

REGIONAL MEMORANDUM
No. 38 s. 2018

FIRST INTERNATIONAL CONFERENCE ON ASEAN EDUCATION AND CULTURAL EXCHANGE

To: Schools Division Superintendents
   All Others Concerned

1. Pursuant to DepEd Advisory No. 029, s. 2018, the Department of Education, through the Regional Office V- Division of Naga, will conduct the First International Conference on ASEAN Education and Cultural Exchange with the theme: One Culture, One Identity, One Community from March 26-28, 2018 at The Tent, Avenue, Plaza Hotel, Naga City.

2. The conference aims to:
   a. intensify awareness and understanding of young people on ASEAN integration;
   b. capacitate direction of ASEAN students and educators through cultural presentations and performances;
   c. establish a pool and bonded community of student-leaders and educators who continuously champion ASEAN; and
   d. increase engagement of ASEAN students, educators and other stakeholders to help build the region's external political, economic, social and cultural community.

4. The target participants are delegates from the ten ASEAN member states, educational institutions and agencies in the Philippines, students, and teachers who will showcase their own regional cultural practices through dances, songs, chants, and other performances.

5. Participants of both public and private schools shall be subject to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 entitled Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith.

6. A registration fee of Php6,500 per participant (inclusive of seminar kits and meals), exclusive of accommodation shall be chargeable against Division/Local Fund/ Special Education Fund, subject to the usual accounting and auditing rules and regulations. Early registrants will only charge Php5,999 on or before March 15, 2018.
7. Payment should be made through Ms. Marites Sta. Maria-Mendoza of SHM Consultancy Management as agreed in the Memorandum of Agreement between DepEd Naga City Division and SHM Consultancy.

8. Meals (AM Snacks, Lunch and PM Snacks) will start on Day 1, March 26, 2018 and last meal will be lunch of Day 3- March 28, 2018. However, onsite registration will be accommodated on Day 0-March 25, 2018.

9. Since this is a live-out conference, the committee coordinated with the nearby hotels for a hassle free accommodation. For inquiries please contact JEROME H. BALDEMORO, Ph. D., Senior Program Specialist-SOCMOB at 0906-515-4861/ 0919-500-4961.

10. For more information about the conference details, contact either of the following:

   • JOBERT P. NARVADEZ, Ed. D.
     Education Program Supervisor-SGOD
     CP # 0910-623-9569

   • WILLIAM E. GANDO, CESO VI
     OIC, Schools Division Superintendent
     DepEd Naga City Division
     CP # 0927-247-0363

10. Immediate dissemination of this Memorandum is desired.

[Signature]
RAMON FIEL G. ABCEDE
Regional Director
CONFIRMATION FORM FOR INTERNATIONAL CONFERENCE PARTICIPATION

<table>
<thead>
<tr>
<th>Name of School:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Contact Number:</td>
</tr>
<tr>
<td>Name of Contact Person:</td>
</tr>
<tr>
<td>Contact Number:</td>
</tr>
<tr>
<td>E-mail Address:</td>
</tr>
</tbody>
</table>

Confirmation details:

We would like to confirm our participation as delegates for the conference.

<table>
<thead>
<tr>
<th>Number of Faculty</th>
<th>Number of Students:</th>
</tr>
</thead>
</table>

* Please attach list of participants.

Signature over Printed Name

CONFERENCE FEES

<table>
<thead>
<tr>
<th>Early Bird (March 1-15, 2018)</th>
<th>PHP5,999.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Rate (March 16-25)</td>
<td>PHP6,500.00</td>
</tr>
</tbody>
</table>

PAYMENT PROCESS

1. All payments must be deposited to:

   Bank Name: CHINABANK
   Branch: Shaw-Summit One
   Account Number: 112200000628
   Account Name: SHM MANAGEMENT CONSULTANCY

3. Write your name and school on the deposit slip.
4. Scan the deposit slip and send it to
   shm.philippines@gmail.com or jem.or012001@yahoo.com
5. Please present the original copy of the deposit slip on the event day.