



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
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**DIVISION MEMORANDUM**  
**NO. 66 S, 2019**

**DIVISION ORIENTATION TRAINING OF MULTIGRADE TEACHERS, SCHOOLHEADS AND  
PSDS ON THE UTILIZATION OF THE UPDATED DAILY LESSONPLAN (DLP) AND  
INTEGRATED MULTIGRADE DAILY LESSON PLAN (IMG-DLP)**

**To: CID Chief**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Multigrade Teachers & School Heads**  
**All Other Concerned**

1. To continuously supports the implementation of the Multigrade Education Program in the Philippines (MPPE) as one of the continuing initiatives of the Department of Education (DepEd) along its thrust of increasing access to quality elementary education, this Office, through the Curriculum Implementation Division (CID) will conduct a 1-Day Division Orientation Training of Multigrade Teachers, School Heads and PSDS on the Utilization of the Updated Daily Lesson Plan (DLP) and Integrated Multigrade Daily Lesson Plan (IMG-DLP) on March 29, 2019 at Amenia Beach Resort, Palawig San Andres, Catanduanes.
2. The objectives of the training are as follows:
  - a. To gain understanding on how MG-DLP is prepared and utilized;
  - b. Identify the features of MG-DLP.
  - c. Provide MG Schools Heads and PSDS on the updates in managing and supervising the Multigrade Schools.
3. Participants to this training are the Multigrade teachers, MG school heads and PSDS. They are advised to bring laptop, flash drive, rewritable CD and extension wire. Updated Multigrade materials will be copied thru flash drives or CDs.
4. The trainers are composed of those school heads and supervisors who attended the National Training at Atrium Hotel in Manila and at Cebu City. They are the following:
  1. Dr. Gina L. Custodio---- EPS, In-Charge of Multigrade
  2. Elias Abundo-----PSDS, San Andres Municipality
  3. Myla Cordial-----SP1, Bagumbayan Cluster, Bato
  4. Shiela Marie Sapanta---- SP 1, Buenavista Cluster, Virac
5. While, the training management team consist of the following MG School Head and MG Teachers, namely:
  1. Virginia Tejerero----- SP1, Sibacungan Cluster, San Miguel South District
  2. Eddie Cadag----- MG Tr, Caglatawan ES, San Miguel North Disrict
  3. Demetrio Suarez----- MG Tr, Marilima ES, Virac North
  4. Janet Benavidez-----MG MT, Pajo San Isidro, Virac South
6. The Training Team will have a planning conference on March 8, 2019 (Friday) at CID Office at 8:00 o'clock in the morning.
7. The participants are requested to report at 7:30AM for the Opening Program at the following venues:

Amenia Training Hall----- School Heads & PSDSs  
Training Center----- Multigrades Teachers
8. Travel expenses of the participants shall be charged to school MOOE while food (2 snacks AM/PM & lunch) and other incidental expenses are chargeable against 2018 Multigrade Support Funds subject to the usual accounting and accounting rules and regulations.
9. For information, guidance and strict compliance.

  
**SOCORRO V. DELA ROSA, CESO VI**  
Schools Division Superintendent