DIVISION MEMORANDUM

No. 77 S. 2018

TO: Chief Education Supervisors – CID & SGOD
   Education Program Supervisors
   Public Schools District Supervisors
   School Heads of Public and Private Secondary Schools
   All Others Concerned

FROM: SOCORRO V. DELA ROSA, CESO VI
      School Division Superintendent

SUBJECT: RELEASE AND UTILIZATION OF THE CERTIFICATE OF RATING (COR) OF
         THE NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) 2017

DATE: MARCH 21, 2018

1. This is to announce to the field that the NCAE 2017 Certificate of Rating (COR) that was
   administered last August 30 and 31, 2017 is now available for release to all public and
   private secondary schools at the School Governance and Operations Division (SGOD) c/o
   the School Management Monitoring and Evaluation Section. Only the School Head and
   or the School Guidance Counsellor is authorized to receive the COR.

2. Corollary to this, all School Heads are required to submit a consolidated report of the
   NCAE 2017 results on or before April 14, 2018 at SGOD Office c/o SMM&E Section.
   Sample hard copy is in Enclosure No. 1.

3. Original COR shall be released to students/parents of students. However, a photocopy
   of the COR of each student duly certified by the School Head shall be attached to the
   student’s form 137 and a separate copy shall be retained at the Office of the Guidance
   Counsellor.

4. The utilization of the NCAE Test Results is explicitly explained in Enclosure No. 2 of this
   Memorandum.

5. For information, guidance and wide dissemination.
TEST RESULTS UTILIZATION
(Source: DepEd Order No. 55, S. 2016: Policy Guidelines on the National Career Assessment of Students Learning for the K-12 Basic Education Program)

1. Test Results Utilization

The utilization of the career assessment results shall support the national framework on career guidance, which will be released in another issuance. Reporting and interpretation of the results shall be used in career advocacy, career guidance, and homeroom guidance.

The career assessment results shall also be used for entry assessment to the specific Senior High School (SHS) tracks/strands in all public and private schools. Prior to entering SHS, the aptitude of students in select programs shall be measured in order to ensure that they have the potential to complete the program.

There will be a required cut-off score for students who wish to enroll in the Science, Technology, Engineering, and Mathematics (STEM) Strand. The Final Grade both in Science and Math in Grade 10 should be 85 and above. Learners should also have at least a percentile rank of 86 and above in the STEM subtest in the career assessment exam.

There will be two screenings for students who wish to enroll in the Sports and Arts and Design Tracks. The first screening will be the results of the career assessment in the corresponding subtests. Aptitude should be at least a percentile rank of 51 and above.

The second screening for the Sports Track will be done through skills-related fitness tests which will be administered by the accepting schools. For the Arts and Design Track, the second screening will be through a performance and skills assessment which will also be administered by the accepting schools.