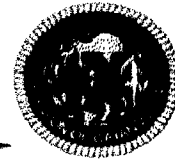




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**DIVISION MEMORANDUM**

No. 128, 2015

**RELEASED**

DepEd-Division of Catanduanes

**RECORDS SECTION**

Date NOV 23 2015

Time 8:25 am

By SV

To : Public Schools District Supervisors

From : *Nympha D. Guemo*  
**NYMPHA D. GUEMO**  
OIC, Schools Division Superintendent

Subject : **EMERGENCY CONFERENCE ON BOTTOM-UP BUDGETING (BUB)  
PROCESS PREPARATION FOR CY 2017**

Date : November 20, 2015

Please be informed that there will be an **emergency conference on Bottom-Up Budgeting (BUB) Process preparation for FY 2017** on **November 25, 2015** at the SDO Conference Hall to start at 8:00 a.m.

Participants to this emergency conference are the fifteen (15) Public Schools District Supervisors, twenty (20) Municipal PTA Federated Presidents and twenty (20) District ALS Coordinators.

Important matters relative to the Bottom-Up Budgeting (BUB) Process preparation for 2017 will be taken up.

PSDSs are advised to bring the list of priority projects/schools based on the following 2017 BUB DepED Menu:

1. Installation of water supply
2. Construction of school fence
3. Construction of faculty y rooms
4. Construction of school library
5. Construction of school clinic
6. Procurement of Transportation Facilities
7. Repair of existing and/or construction of additional senior high school technical-vocational-livelihood (TVL) workshops
8. Construction of senior high school arts and design workshops or facilities
9. Construction of senior high school sports facilities
10. Repair of existing and/or construction of additional senior high school laboratories (i.e. computer, science, robotics, speech)
11. Procurement of specialized equipment, tools and materials for SHS workshops and laboratories

Meals (Snacks and lunch) of participants shall be charged against Program Support Funds (PSF) subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is highly enjoined.