DIVISION MEMORANDUM
No. 64, 2016

LIVE IN BASIC TRAINING COURSE FOR TROOP AND KAWAN LEADERS

TO: All District Commissioners
     Principals (Elementary & Secondary)
     Scout Coordinators
     All Concerned

1. The Boy Scouts of the Philippines, Catanduanes Council hereby announces the holding of
   BASIC TRAINING COURSE FOR TROOP AND KAWAN LEADERS to be held at Virac Pilot
   Elementary School, Virac Catanduanes on August 26-28, 2016.

2. Participation requirements:
   a. Must be at least 18 years old
   b. Must be currently registered (if not yet registered he/she must register by paying
      P50.00)
   c. Must be physically fit by certified physician
   d. 2 x 0.10 pictures
   e. Fully accomplished registration form
   f. Type "A" or Type "B" uniform (either a sash or sashcloth)
   g. Tables
   h. Ballpen, Notebook
   i. Rubber shoes
   j. Jogging pants/T-shirt
   k. Personal Camera, if any

3. A Registration Fee of Five Hundred Pesos ($1,000.00) shall be charged to each participant (troop and kawan leaders) to defray the cost for food, meals, and snacks, handouts, certificate, supplies and materials and other incidental expenses. The said registration fee may be charged to Schools' ROCF.

4. Participants shall be seated on a first come, first serve basis which shall be determined by submitting the duly accomplished registration forms, due date is on or before August 15, 2016.

5. Participants shall be ready to answer the roll call at 7:00 am on August 26, 2016.

6. Scout Trainers shall exert effort to achieve 100% attendance of enrollees to Secure the School Compliance

7. For discipline compliance and implementation,

[Signature]
Chief Scout Executive

[Stamp]
School Division Supervisors

[Stamp]
Chief Commissioner