DepEd MEMORANDUM
No. 108 s. 2018

COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY FOR SCHOOL YEAR 2017-2018

To: Regional Directors
    Schools Division Superintendents
    Public Elementary and Secondary School Heads
    All Others Concerned

1. This is to provide the field offices with a uniform basis for the Computation of the Proportional Vacation Pay (PVP) for School Year (SY) 2017-2018 for all public elementary and secondary school teachers under the teacher's leave basis.

2. For SY 2017-2018, each of the teachers, who has rendered continuous service from June 5, 2017 to April 6, 2018 shall be entitled to 70 days total of PVP from Summer and Christmas vacation days, computed as follows:

   Total Number of days served from June 5, 2017 to April 6, 2018 = 306 days
   Less: Number of Christmas vacation days earned from December 22, 2017 to January 2, 2018 = -12 days
   Actual days served = 294 days
   Multiply factor
   Total PVP earned from the number of Summer and Christmas vacation days = 70 days
   Less: Number of Christmas vacation days = -12 days
   Number of Summer vacation days earned from April 7 to June 3, 2018 = 58 days

3. Factor 0.238 shall be used for the computation of absences and PVP for SY 2017-2018. Below is the derivation of factor 0.238.

   Number of Summer vacation days = 58 days
   Add: Number of Christmas vacation days = +12 days
   Total PVP (Summer and Christmas vacation days) = 70 days
   Divided by actual days served = 294 days
   Multiply factor = 0.238

4. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES
Secretary

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Reference:
DepEd Memorandum No. 97, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

LEAVE
RULES AND REGULATIONS
SCHOOLS
SERVICE
TEACHERS

MCR, DM, Compilation of PVP for SY 2017-2018
0409-May 16, 2018

To: Public Schools District Supervisors
Secondary School Heads

For your information and guidance.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

July 12, 2018