




Republic of the Philippines  
Department of Education  
Region V(Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes

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**RELEASED**  
Division of Catanduanes  
RECORDS SECTION

September 17, 2015

SEP. 17, 2015  
10:15 am  
By: 

**MEMORANDUM**

**TO:** CID/SGOD Staff  
SDO Section Chiefs  
Public Schools District Supervisors  
Elementary & Secondary School Heads

**FROM:** NYMPHA D. GUEMO  
Asst. Schools Division Superintendent  
Officer-In-Charge

**SUBJECT: DIVISION MANCOM CONFERENCE**

There will be a **Division MANCOM Conference** at SDO Conference Hall C on **September 28, 2015, 8:00 a.m.**

A registration fee of **Two Hundred Pesos (P200.00)** shall be charged to the participants to defray expenses for snacks and meals.

All expenses relative to the attendance to this conference are chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.