October 6, 2017

To:
Public Schools District Supervisors
Elementary School Heads
EPP Trainers/Facilitators

Please be informed that there will be a Division Staff Orientation on the conduct of the Division Skill Enhancement Training-Workshop at the SDO conference Hall on the dates indicated below, to wit:

Zone 1 - October 7, 2017 PM
Zone 2 - October 13, 2017 AM
Zone 3 & 4 - October 13, 2017 PM

Participants to this orientation are the EPP Trainers/Facilitators and District EPP Key School Heads.

Since October 7 falls on Saturday, service credit/ COC shall be granted to the Zone 1 participants. Travel and other incidental expenses are chargeable against School’s MOOE Funds subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and compliance.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent