MEMORANDUM

TO:    Chief Education Supervisors
       Education Program Supervisors/Specialists
       Senior Education Program Specialists
       Public Schools District Supervisors
       Elem. and Secondary School Heads
       Section Heads

FROM:  SOCORRO V. DELA ROSA, CESO V
       Schools Division Superintendent


DATE:  June 10, 2019

1. Please be informed that there will be a conference on Friday, June 14, 2019 at Palawig Elem. School, San Andres, Catanduanes.

2. This conference aims to orient inform update all School Heads, PSDS, EPS and Section Chiefs on issues and concerns that have transpired during the recently conducted Regional MANCOM Meeting.

3. The participants are the Chiefs of CID and SGOD, Education Program Supervisors/Specialists, SEPS, PSDS, Elem. and Secondary School Heads and Section Chiefs.

4. A registration of P350.00 shall be charged to each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/MOOE funds subject to the usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount.

5. For information, guidance and compliance.