MEMORANDUM

TO : Public School District Supervisors
     Elementary and Secondary School Heads
     ZLAC Math Trainers, Facilitators and Coordinators (Elem & Sec.)

FROM : NYMPHA D. GUemo
        Assistant Schools Division Superintendent
        Officer In-Charge

SUBJECT : DIVISION LEARNING ACTION CELL (LAC) MID-ASSESSMENT AND
          PLANNING CONFERENCE FOR MATHEMATICS TRAINERS,
          FACILITATORS AND COORDINATORS

DATE : October 7, 2015

1. There will be a Division Learning Action Cell (LAC) MID-Assessment and Planning Conference for Mathematics Trainers, Facilitators and Coordinators on October 16, 2013 (Whole Day) to start at 8:00AM at the Division Office Conference Hall C.

2. The conference aims to:
   a. Assess the extent of achievement of the ZLAC program objectives based from the success measures of the first two months of implementation.
   b. Plan modifications and strengthen best practices to quality assure the delivery of the program.

3. To attend the conference are the following
   - Elementary grade level trainers and supervising Schools Heads of all districts.
   - Secondary math trainers facilitators and grade level coordinators of all zones.

4. Travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. For information, dissemination and compliance.