



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes

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December 10, 2015

MEMORANDUM

TO: SDO CHIEFS / SECTION HEADS
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY & SECONDARY SCHOOL HEADS

FROM : NYMPHA D. GUEMO
Asst. Schools Division Superintendent
Officer In- Charge

SUBJECT : DIVISION MANCOM CONFERENCE

There will be a Division MANCOM Conference at the Schools Division Office on December 21, 2015 to start at 9:00 o'clock in the morning.

No registration fee shall be charged to the participants. Expenses relative to the activity are chargeable against the Division HRTD Fund while travel expenses of the participants shall be charged to local fund/ school MOOE subject to the usual accounting and auditing rules and regulations.

For information and guidance.

RELEASED
DepEd-Division of Catanduanes
RECORDS SECTION
Date DEC 10 2015
Time 8:20 AM
By [Signature]