Memorandum

To: Public Schools District Supervisors
    Senior Education Program Specialists
    Education Program Specialists II
    Engineer III
    Planning Officer II
    Project Development Officer II
    Project Development Officers I

From: SOCORRO V. DELA ROSA, CESO VI
      Schools Division Superintendent

Subject: Division Re-Orientation Workshop on the Learning and Development Planning

Date: April 17, 2017

1. You are hereby advised to attend the Division Re-Orientation Workshop on Learning and Development Planning on April 25-26, 2017, 8:00 A.M. at the Schools Division Conference Hall A.

2. At the end of the re-orientation workshop, participants are expected to re-learn the competencies and translate those competencies into training needs analysis results into training and learning interventions.

3. No registration fee shall be collected. Snacks and lunch shall be served for free; charge to Division MOOE.

4. For your information, guidance and compliance.