Memorandum

To: Public Schools District Supervisors
   Tournament Managers
   Working Committees Focal Person

From: SOCORRO V. DELA ROSA, CESO VI
      Schools Division Superintendent

Subject: Exit Conference for the 2018 Palarong Panlalawigan

Date: November 5, 2018

1. An Exit Conference for the 2018 Palarong Panlalawigan will be conducted on
   November 5, 2018 at 1 PM at the Division Office Terrace.

2. This activity aims to:
   2.1 discuss the strengths and weaknesses of the activity to improve the conduct
       of future Palarong Panlalawigan.
   2.2 Determine the athletes, coaches, assistant coaches, Officiating Officials and
       working committees to participate in the 2019 Palarong Bicol.
   2.3 Training Plan for the qualified athletes to the 2019 palarong bicol.
   2.4 Others

3. Participants to this conference are members of the Technical Management
   Committee, Tournament Managers, Event monitors and Working Committees
   Focal Person. Enclosed is the detailed list of the participants to this activity.

4. Travel Expenses related to this activity shall be charged to school MOOE subject
   to the usual accounting rules and regulations.

5. For information and compliance.