INVIITATION TO BID

FOOD AND ACCOMMODATION

DIVISION MASS TRAINING OF GRADE ONE AND GRADE SEVEN TEACHERS ON INCLUSIVE AND SPECIAL EDUCATION PROGRAM

1. The DepEd, Division of Catanduanes, through the GAA CY 2017 intends to apply the sum of Seven Hundred Twenty Thousand Pesos Only (Php720,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Food and Accommodation in connection with the Division Mass Training of Grade One and Grade Seven Teachers on Inclusive and Special Education Program. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DepEd, Division of Catanduanes now invites bids for Food and Accommodation-Division Mass Training of Grade One and Grade Seven Teachers on Inclusive and Special Education Program on May 2-4, 2018. Completion of the Work is required for three (3) days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II - Instruction to Bidders.

<table>
<thead>
<tr>
<th>ITEMS &amp; DESCRIPTION</th>
<th>Quantity</th>
<th>Approved Budget for the Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food and Accommodation- May 2-4, 2018</td>
<td>300 participants</td>
<td>Php720,000.00</td>
</tr>
</tbody>
</table>

DIVISION MASS TRAINING OF GRADE ONE AND GRADE SEVEN TEACHERS ON INCLUSIVE AND SPECIAL EDUCATION PROGRAM
Free: 2 Tarpsaulin 5 Session Halls

MENU:

DAY 0:
Dinner: Plain rice, pork afritada, ampalaya con carne, corn soup, banana, water

DAY 1
Breakfast: Plain rice, longganisa, sunny side-up egg, coffee/milo/milk
Snacks AM: Sotanghon guisado with bread, juice
Lunch: Plain rice, caldereta, chopsuey, fresh fruits, water
Snacks PM: Hamburger, juice
Dinner: Plain rice, porksteak, fried chicken, pakbet, fresh fruits, water

DAY 2
Breakfast: Plain rice, fried fish, tocino, coffee/milk/milo
Snacks AM: Spaghetti with bread, juice
Lunch: Plain rice, chicken adobo, fish fillet, ginisang sayote, banana, water
Snacks PM: Siopao, juice
Dinner: Plain rice, humba, ginataang langka, fresh fruits

DAY 3
Breakfast: Plain rice, daing, scrambled egg, coffee/milo/milk
Snacks AM: Bibian guisado with bread, juice
Lunch: Plain rice, chicken curry, porkchop, mixed vegetables, banana, water
Snacks PM: Cheese burger, juice
3. A complete set of Bidding Documents may be purchased by interested bidders from April 5-25, 2018 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of One Thousand Pesos Only (Php1,000.00).

4. The DepEd, Division of Catanduanes will hold a Pre-Bid Conference on April 12, 2018 at 9:00 A.M., at BAC Office, which shall be open to all interested parties who have purchased the Bidding Documents.

5. Bids must be delivered to the address below on or before April 25, 2018 at 9:00 A.M., at BAC Office. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on April 25, 2018 at 9:00 A.M. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

6. Prior to Bid Opening, representative of bidders should present and submit to the BAC a Special Power of Attorney stating the detailed activities which he/she will perform relative to the bidding at hand.

7. The DepEd, Division of Catanduanes, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to:

MA. LUISA T. DELA ROSA
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09994820365

MA. LUISA T. DELA ROSA
BAC Chairman
# FOOD AND ACCOMMODATION

DIVISION MASS TRAINING OF GRADE ONE AND GRADE SEVEN TEACHERS ON INCLUSIVE AND SPECIAL EDUCATION PROGRAM
MAY 2-4, 2018

## PROJECT SCHEDULE

<table>
<thead>
<tr>
<th>NO.</th>
<th>ACTIVITY</th>
<th>DURATION (days)</th>
<th>START</th>
<th>END</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Preparation of Bidding Documents</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Pre-Procurement Conference</td>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>3.</td>
<td>Invitation to Bid (Advertisement/Posting)</td>
<td>7</td>
<td>April 5, 2018</td>
<td>April 11, 2018</td>
</tr>
<tr>
<td>4.</td>
<td>Issuance of Bidding Documents</td>
<td></td>
<td>April 5, 2018</td>
<td>April 25, 2018</td>
</tr>
<tr>
<td>5.</td>
<td>Pre-Bid Conference</td>
<td>1</td>
<td>April 12, 2018 - BAC Office-9:00 AM</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Issuance of Bid Bulletin (if any)</td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Receipt and Opening of Bids</td>
<td>1</td>
<td>April 25, 2018 - BAC Office-9:00 AM</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Bid Evaluation</td>
<td></td>
<td>April 25, 2018 at 1:00 PM</td>
<td></td>
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<tr>
<td>9.</td>
<td>Post-qualification</td>
<td></td>
<td>April 25, 2018</td>
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<tr>
<td>10.</td>
<td>Approval of Res./Issuance of NOA</td>
<td></td>
<td>April 26, 2018</td>
<td></td>
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<tr>
<td>11.</td>
<td>Contract Preparation and Signing</td>
<td>1</td>
<td>April 27, 2018</td>
<td></td>
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<tr>
<td>12.</td>
<td>Approval of contract by higher authority</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>13.</td>
<td>Issuance of Notice to Proceed</td>
<td>1</td>
<td>April 30, 2018</td>
<td></td>
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</tbody>
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MA. LUISA T. DELA ROSA  
BAC Chairman

MIGUEL C. OOCALINOLA  
Vice-Chairman

ROMIE G. PETAJEN  
Member

MA. CELOO C. TALOBALE  
Member

NELSON T. SICIO  
Member

GINA L. CUSTODIO  
Member

JOSEFA W. ZAPE  
Head, BAC Secretariat