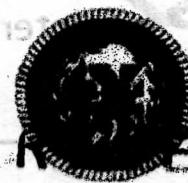




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com  
Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63



**RELEASED**

**Memorandum**

DEPED, Division of Catanduanes

RECORDS SECTION

Date JUL 17 2018

Time: 12:33 PM

Initial/Signature: [Signature]

**TO :** Public Schools District Supervisor,  
Elementary School Heads,  
Municipality of Gigmoto

**FROM :** SOCORRO V. DELA ROSA, CESO VI,  
Schools Division Superintendent [Signature]

**SUBJECT :** Invitation to attend the Training of Trainers on School  
Readiness Program of the Good Neighbors  
International Philippines (GNIP)

**DATE :** July 16, 2018

This Office hereby endorses the letter request dated July 12, 2018 inviting Kindergarten Teachers of the Municipality of Gigmoto to attend the Training of Trainers on School Readiness Program of Good Neighbors International Philippines (GNIP) on July 25-27, 2018 at District II, Gigmoto Catanduanes (Please see attached letter).

The said training aims to equip implementers with competencies relevant to the delivery of services in the context of Early Childhood Care and Development (ECCD). Food and transportation expenses will be shouldered by the organizers (GNIP).

In lieu of the attendance of Kindergarten teachers to the said activity, and in compliance to DepEd order 25, s. 2018 stipulating the non-negotiable 187-day contact time for teachers and learners, the participants are required to conduct make-up classes.

For your information, guidance and compliance.

July 12, 2018

**DR. SOCORRO V. DELA ROSA, CESO VI**  
School Division Superintendent  
Department of Education  
Division of Catanduanes  
Virac, Catanduanes

Dear Dr. Dela Rosa:

Greetings!

Good Neighbors International Philippines (GNIP) is an International Child-Focused Humanitarian and Development NGO duly licensed by SEC with registration number FN200834625 and DSWD with registration number DSWD-SB-RL-00140-2014. Our head office is located in 3rd floor SCT Bldg #25 Timog Avenue, Brgy. South Triangle, Quezon City. GNIP has an existing partnership with the Provincial Government of Catanduanes and Municipal Government of Gigmoto – the municipality where we operate.

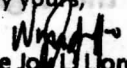
One of our thrust is promoting functional literacy of the young children. Part of this is the capacity building of Community Development Workers and Kinder Teachers being frontline workers involved in the delivery of services in the context of Early Childhood Care and Development (ECCD). In relation to this, GNIP is spearheading a Training of Trainers on School Readiness Program. The training is expected to equip implementers with competencies relevant to the delivery of these services under the said program.

In light of the foregoing, may we request the participation of Kindergarten Teachers to the said training on July 25-27, 2018 at District II, Gigmoto, Catanduanes. GNIP will shoulder food and transportation expenses during the activity.

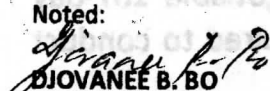
We look forward to your valued support and for our sustained partnership for the welfare and well-being of Catandungan children. Should you have question, please contact the undersigned at mobile 0917-548-5629.

Thank you and God bless.

Very truly yours,

  
**Wyndelle Joy L. Liorca, RSW**  
Education and Child Protection Field Staff-in-Charge

Noted:

  
**GIOVANE B. BO**  
Field Project Manager

**RECEIVED**

JUL 12 2018

Time: 1:25 PM  
By: 