



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**RELEASED**

September 18, 2017  
Department of Education - Catanduanes

RECORDS SECTION

Date SEP 18 2017

Time: 1:00 PM

Initial/Signature: [Signature]

**MEMORANDUM**

TO : Secondary School Heads

Attention: Supreme Student Government Adviser's  
LITO ZAFE – CNHS Teacher

1. Supreme Student Government Advisers meeting will be conducted on September 20, 2017, 9:00 am at Schools Division Conference Hall A.
2. Agenda will be the Tribute Parade on Teacher's Day Celebration comes October 2, 2017.
3. Travelling and other incidental expense will be charge to local funds(MOOE) subject to the usual accounting and auditing rules and regulation.
4. Immediate dissemination of this memorandum is desired.

By the authority of the school's division superintendent

**MIGUEL C. OGALINOLA**  
Chief School Governance and Operation Division