




Republic of the Philippines  
Department of Education  
Region VI (Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
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**RELEASED**  
DepEd Division Office of Catanduanes  
RECORDS SECTION  
MAR 08 2016  
2:20 pm  
[Signature]

**MEMORANDUM**

**TO :** Public Schools District Supervisor  
Elementary & Secondary School Heads Concerned  
School ICT Coordinators

**FROM :**   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT:** MONITORING AND EVALUATION ON THE IMPLEMENTATION OF  
DEPED COMPUTERIZATION PROGRAM(DCP)

**DATE :** March 8, 2016

Pursuant to the Unnumbered Regional Memorandum re: **Monitoring and Evaluation on the Implementation of Deped Computerization Program(DCP)**, you are hereby informed the DepEd Central Office through the Regional Information and Communication Technology Unit(ICTU) will conduct a monitoring and evaluation to the recipient schools of DCP from **March to December, 2016**. In preparation to this, the school heads are advised to monitor the proper utilization and implementation of the said program.

School ICT coordinators are advised to submit and accomplished the following forms/reports:

1. Updated list/inventory of ICT packages under DCP in your respective schools using the attached format (Enclosure #1 –Template for the DCP Recipient Schools) or you can download the said template at SDO Division Website by accessing the URL: <http://goo.gl/8OtvAs> and send the report via email: [jennifer.metica@deped.gov.ph](mailto:jennifer.metica@deped.gov.ph); and
2. Online survey for DCP & DICP Monitoring Tool by accessing the URL: <https://goo.gl/VOXJ3c> .

Submission of said reports/forms is due on or before **March 18, 2016**.

For information, guidance and compliance.

Enclosure # 1 - DCP Template

School ID	School	Address	School Head	Designation	Province	Municipality	Division	District	Source/Donor	ICT Package/Inventory	Remarks
111978	Almay ES	Almay, Polangui, Albay	Allan L. Alpapara	Head Teacher III	ALBAY	POLANGUI	Albay	Polangui North	DCP 24	1 Host Pc, 2 Projector	All functional

Submitted by:

School ICT Coordinator

NOTED:

School Head