



DepEd - Division of Catanduanes  
RECORDS SECTION  
**RELEASED**  
BY: [Signature] No: 031  
DATE: 20 FEB 2025 TIME: 4:10

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

**OFFICE MEMORANDUM**

To: **Eva S. Tolentino**, Administrative Officer V, Administrative Office  
**Atty. Norlito Jr. P. Agunday**, Attorney III, Legal Unit  
**Jennifer B. Metica**, ITO I, ICT Unit  
**Marichelle B. Llave**, Administrative Officer IV, Personnel Section  
**Angelo James Aguinalde**, Accountant III, Accounting Section  
**Cristina T. Barrameda**, Administrative Officer IV, Supply Section  
**Liza R. Bernardo**, Administrative Officer IV, Budget Section  
**Cherie V. Perez**, Administrative Officer IV, Records Section

From: By authority of the OIC-Schools Division Superintendent

**DELFIN A. BONDAD**  
Public Schools District Supervisor  
Officer-In-Charge  
Assistant Schools Division Superintendent

Date: February 20, 2025

Subject: **Notice of Meeting: L&D for Non-Teaching Personnel**

1. This is to inform your good office that there will be a meeting on February 25, 2025, 09:00 am - 11:00 a.m. at Schools Governance Operations Division.
2. The agenda are the following:
  - OPDNTP 2024 L&D Plan for Non-Teaching Personnel
  - Consultation for the FY 2025-2027 Learning and Development for Non-Teaching Personnel
3. For information and compliance.



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