To: Chiefs, SGOD & CID
   Public Schools District Supervisors
   PRAISE AND AWARDS COMMITTEE
   Selected SDO Personnel
   Concerned Elementary and Secondary School Heads
   Concerned Teachers
   All Others Concerned

FROM: DANILIO E. DESPIL
     Schools Division Superintendent

Subject: PLANNING CONFERENCE ON 2019 SEARCH FOR OUTSTANDING TEACHERS AND INSTRUCTIONAL LEADERS

Date: November 22, 2019

1. This is to inform the members of working committees, technical working group and selection committee of Search for Outstanding Teachers and Instructional Leaders that there will be a planning conference on November 23, 2019 (Saturday) 8:00 A. M. at SDO Hall A.

2. Since November 23, 2019 is a Saturday, one day service credit/compensatory overtime credit shall be given to teacher-participants/ non-teaching personnel. Travel and other incidental expenses shall be charged to school mooe/local funds subject to existing accounting and auditing rules and regulations.

3. Participants to the meeting are the following:
   - ASDS
   - Chiefs, SGOD and CID
   - Public Schools District Supervisors
   - AO V (Budget Officer)
   - Accountant III
   - AO V (General Services)
   - AO IV (Personnel)
   - SEPS & EPSII in HRD, SocMob, M & E & PRU,
   - EPS II- ALS
   - Representative from School Heads and Teachers Association (Elem/ Secondary)
   - Cristina Barrameda- SDO Supply Officer
   - Jennifer Metica- SDO ITO
   - Jogene Ally San Juan- SDO/ CID
   - Rosario Vegin- SGOD/ PDO
   - Eva S. Carino- SGOD/ PDO
• Ma. Audrea A. Vivo- SGOD/PDO
• Tessie Breta- Head Teacher III-CNHS
• Aileen Tabilog – Assistant School Principal – Calatagan HS
• Fe Agunday- Master Teacher CNHS
• Augusto Vargas- Master Teachers -VPES
• Ricky Borja- Master Teacher I- CNHS
• Lito Zafe- Teacher, CNHS
• Anatholy G. Arcilla- Teacher, VPES
• Efren Matienzo- Head Teacher I/ OIC Principal /Mabini ES
• Ricky Tid- Master Teacher, Tambongon ES
• Jerick Manlangit- Teacher, Calatagan HS
• Andrew Satairapan- Teacher, Calatagan HS
• Alvin Josef T. S Oliveres- Teacher, SAVS
• John Michael P. Sarte- Teacher, SAVS

4. For your Information, guidance and compliance.