MEMORANDUM
ASDS-UM-12-10-19/2

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
Alternative Mobile Teachers
All Others Concerned

PREPARATION OF AWARDS/SASH /CORSAGE/ BOUQUET FOR OUTSTANDING TEACHERS AND INSTRUCTIONAL LEADERS AWARDEES

1. Relative to Division Search for Outstanding Teachers and Instructional Leaders Awarding Ceremonies on December 12, 2019, 3:00 P.M. at Catanduanes Convention Center, concerned ALS teachers (please see attached list) are requested to report at the SGOD-SDO on December 11-12, 2019 to prepare the corsage, sash and bouquet for the awardees.

2. Travel and incidental expenses shall be charged to SGOD-HRTD Fund subject to the existing accounting and auditing rules and regulations.

3. For information, guidance and compliance.

DANILO E. DESPL.
Schools Division Superintendent

Encl:
References:
To be indicated in the Perpetual Index
Under the following subjects:

Activities

ATB/ PREPARATION OF AWARDS/SASH /CORSAGE/ BOQUETS FOR OUTSTANDING TEACHERS AND INSTRUCTIONAL LEADERS AWARDEES
000001/December 10, 2019
List of ALS Teachers

1. Melba Tevar       San Miguel North
2. Marites Boseo     San Miguel South District
3. Caroline G. Mendoza District ALS Coordinator Bato West
4. Marilou T. Sarmiento District ALS Coordinator- Bato East
5. Jocelyn Rutor     ALS Mobile Teacher- Bato East
6. Marites Besonia   ALS Mobile Teacher San Andres West
7. Levy M. Calingo-  ALS Mobile Teacher San Andres West
8. Allan T. Sunol    ALS Mobile Teacher- San Andres East