MEMORANDUM:

TO: All Secondary & Elementary School Heads
Public Schools District Supervisors

FROM: DANilo E. DESPl(l)
Schools Division Superintendent

DATE: NOVEMBER 4, 2019

SUBJECT: PUTTING UP OF SCHOOL SIGNAGE

1. In keeping with the principle of maintaining order and system in DepEd SDO of Catanduanes, all schools are directed to put up a uniform school signage. Specification of said signage is found in Annex A.

2. To have a uniform design of the school signage, you are advised to coordinate with Mr. Aldrin Barba, Senior High School Teacher of Catanduanes National High School.

3. The expenses to be incurred in putting up the school signage is chargeable against SCHOOL MOOE subject to the usual accounting and auditing rules and regulations.

4. For strict compliance.
Back to Back signage

- Font Color: Yellow #FFD001
- Background Color: Darkblue #15036d
- Font Style: Cambria
- DepEd Header Size: 155, Bold, Uppercase
- Region V Header Size: 115, Regular, Lowercase
- SDO Catanduanes: 110, Bold, Uppercase
- School Name: 475, Bold
- School ID No.: 183, Uppercase
- Address: 183, Uppercase
- Logo Size: 1.7 x 1.7 inches
- DepEd & Division Logo
- Metal Pipe
- Metal Plate
- Metal Flat Bar

additional 2ft
- Metal Pipe
Back to Back signage

Font Color: Yellow #ff0001
Font Style: Darkblue #15036d
Background: Cambria
DepEd Header Size: 155 Bold, Uppercase
Region V Header Size: 115, Regular, Lowercase
SDO Catanduanes: 116, Bold, Uppercase
School Name: 473, Bold
School ID No.: 183, Uppercase
Address: 183, Uppercase

Logo Size: 1.7 x 1.7 inches
DepEd & Division Logo

Metal Pipe
Metal Plate
Metal Flat Bar