



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

DepEd - Division of Catanduanes
 RECORDS SECTION
RELEASED
 BY: [Signature] No: 255
 DATE: 18 MAR 2025 TIME: 10:49

March 17, 2025

DIVISION MEMORANDUM
 No. 255 s. 2025

CORRIGENDUM TO DIVISION MEMORANDUM NO. 246, S. 2025
RE: END-OF-SCHOOL-YEAR RITES SY 2024-2025

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 CID and SGOD Personnel
 OSDS Unit Heads and Personnel
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Please be informed of the changes in the released DM No. 246, s. 2025.
2. Attached are the corrected Enclosures.

Enclosure No. 2	Programme for Graduation Rites for Grade 6 and 12
Enclosure No. 6	Format of the Diploma/Completion Certificate

3. All other provisions in the said memorandum are still in effect.

CECILE C. FERRO CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

CID/rgp
 3/17/2025





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PROGRAMME FOR GRADUATION RITES FOR GRADE 6 AND 12

1. PROCESSIONAL (Candidates for graduation, parents, teaching staff, guests)
2. PHILIPPINE NATIONAL ANTHEM (Maybe sung by the participants and the audience either in acapella or with accompaniment. The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY
4. **BICOL REGIONAL MARCH**
5. SDO CATANDUANES HYMN
6. WELCOME ADDRESS (Head Teacher/Assistant Principal for Secondary, President of Teachers' Association for Elementary) – this part shall focus on the significance of the ceremony. This shall be done in 3-5 minutes.
7. Presentation of the candidates for graduation by the school/head/Academic Coordinator.
8. Confirmation of Completers by the School Division Superintendent or her authorized representative.
9. Pinning of ribbon to completers by respective parent or guardian.
10. Reading of the Message of the DepEd Secretary by the Schools Division Superintendent or her authorized representative.
11. Distribution of Certificate of Graduation.
12. Introduction of the Guest Speaker (by the School Head).
13. Keynote message of the Guest Speaker
14. Awarding of Certificates/Medals/Trophies (the awardee will come up the stage once)
15. Message of the representative of awardees (by a graduate with the highest honor)
16. **PLEDGE OF LOYALTY TO THE ALMA MATER**
17. **GRADUATION SONG**
18. **CLOSING MESSAGE**
19. **CLOSING SONG**
20. RECESSIONAL (Candidates for graduation, parents, teaching staff, guests)



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Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education
REHIYON V
Region V



SAMPLE

SANGAY NG CATANDUANES
DIVISION OF CATANDUANES

XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

(PANGALAN)

Learner Reference Number (LRN): 113183120020

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa Bato, Catanduanes, Pilipinas, ngayong ika-15 ng April 2025.
Signed in Bato, Catanduanes, Philippines on the 15th day of April 2025.

(PANGALAN NG PUNONG-GURO)
Punong-guro I
Principal I

CECILE C. FERRO CESO VI
Nanunungkulang Opisyal
Officer-In-Charge