TO: All Members of the Division Selection/ Special Committee

(Secondary/Junior High School Level)

In order to have a smooth flow in assessing our teacher applicants, the undersigned reiterates the following provisions in DepEd Order No. 7, s. 2015 re: Hiring Guidelines for Teacher I Position Effective SY 2015-2016. (This had been taken up during the Orientation)

3.1 Applicant refers to a person who holds a valid certificate of registration/professional license as a teacher from the PRC seeking to be appointed as Teacher I position.

7.1 Applicants with non-education degrees shall be rated using their GWAS in their baccalaureate degrees and the eighteen (18) professional units in education.

7.4 Specialized Training and Skills- 10 points.

In the assignments of points, the following should be met

• Presentation of Certificate of at least 10 (days) training- 5 points.
• Demonstration of the Skills – 5 points or nothing
  * The Certificate is the basis for validation.

7.5 Interview – 10 points

Applicants shall be interviewed in topics such as:

• Professional Experience
• Instructional Skills
• Technology/Computer Skills
• Classroom Discipline
• Classroom Management
• Knowledge of Content/ Materials
• Planning Skills
• Relationship with Administrative staff, parents and Students
• Personal Qualities

Applicants will be rated based on the competencies and standards indicated in page 14 and 15 of the said DepEd Order.

❖ Behavioral Event Interview (BEI) could also be applied to be able to gather more responses from the applicants.

For your information and guidance.

MA. LUISA TO DELA ROSA
Division Selection Committee Chair