

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

MARICHELLE B. LLAVE  
Administrative Officer IV

6/18/2019

Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competen cy (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	TEACHER I	TCH1-391362-2012	11	20754	BACHELOR OF SECONDARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	None required	None required	RA1080 (TEACHER)		HAWAN NATIONAL HIGH SCHOOL
2	ADMINISTRATIVE ASSISTANT II	ADAS2-390222-2016	8	16758	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE	4 hours of relevant training	1 year of relevant experience	CAREER SERVICE (SUB- PROFESSIONAL/FIRST LEVEL ELIGIBILITY)		SENIOR HIGH SCHOOL
3										
4										
5										
6										
7										
8										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 28, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);

f eligibility/rating/license; and  
f Records.  
y see the Office of the HRMO for more details.

d to hand in or send through courier/email their application to:

ELA ROSA  
perintendent  
logue, Virac, Catandua  
ped.gov.ph

: DOCUMENTS SHALL NOT BE ENTERTAINED.