

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website.

No. (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards				Piece of Assignment
				Education	Training	Experience	Eligibility	
1 TEACHER I (TVL TRACK)	OSEC-DECSB-TCH-392543-2017	11	30,024.00	BACHELOR'S DEGREE OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE (S) IN THE AREA OF SPECIALIZATION	AT LEAST NC-II APPROPRIATE TO THE SPECIALIZATION	NONE REQUIRED	<p>* APPLICANTS FOR A PERMANENT APPOINTMENT NA 1980 TRACKERS, MUST BE AT LEAST 18 YEARS OLD AND NOT YET MARRIED AS OF THE DATE OF FILING OF THEIR APPLICATION FOR A CONTRACTUAL POSITION (NONE REQUIRED - PRACTITIONERS GRANT THE ONLY) NONE REQUIRED</p>	SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 24, 2025:

1. Letter of Intent addressed to the Head of Office
2. Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) with latest passport size ID picture, notarized and Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
3. Photocopy of valid and updated PRC License/ID, if applicable.
4. Photocopy of Certificate of Eligibility/Rating, if applicable.
5. Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available.
6. Photocopy of Certificates of Training, if applicable.
7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable.
8. Photocopy of latest appointment, if applicable.
9. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current or previous job or position relevant to the position to be filled.
10. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
11. Other documents but not limited to (Means of Verification (MOV's) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development reckoned from the date of last issuance of appointment.
12. For more details, please contact (052)8114063 or email us thru personnelsection.cid@deped.gov.ph

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MARICHELLE B. LLAVE

Administrative Officer IV

DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes

personnelsection.cid@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Date: _____
MARICHELLE B. LLAVE
Administrative Officer IV
ENRIBER, ASORDO
M. Director II

Electronic copy of this document is available at the Department of Education Office of Child Protection