Memorandum To : Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
Senior Education Program Specialists
Education Program Specialists
Division Information Officer
Division Librarian
Planning Officer
Project Development Officers

From : SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject : RESCHEDULING OF 2ND REGULAR DIVISION MANCOM MEETING

Date : April 27, 2016

Please be informed that the 2nd Regular Division MANCOM Meeting scheduled on May 5, 2016 at San Andres Vocational School is moved to May 7, 2016, 8:00 AM - 5:00 PM at San Miguel Central Elementary School due to the COMELEC Refresher Training/Final Briefing of Supervisors and Support Staff.

2. A one (1) day service credit/COC will be granted since May 7, 2016 falls on a Saturday.

3. For information and guidance.