Memorandum

To: Chief-CID
   Education Program Supervisors
   Public School District Supervisors
   Secondary School Heads

From: NYMPHA D. GUEMO
   Asst. Schools Division Superintendent
   Officer In-Charge

Subject: Senior High School Early Registration

Date: October 14, 2015

1. Pursuant to DepEd Order No. 41 s. 2015 and with the full implementation of the Senior School in SY 2016-2017, all schools shall ensure that all Grade 10 completers, including those who are outside the formal education system are enrolled in the Senior High School.

2. SHS Early Registration shall be conducted from October 19-23, 2015. All Grade 10 students in SY 2015-2016 shall submit to their class adviser a duly accomplished SHS Preference Slip (Annex 2) containing their choice of school and programs. High school graduates prior to the implementation of K to 12 Program, PEPT and A & E Test passers and other learners outside the formal system who opt to enter SHS, may register in any of the schools offering SHS using SHS Registration Form (Annex 3).

3. Public Schools District Supervisors and Education Program Supervisors shall monitor the activities in schools during the scheduled SHS Early Registration.

4. The school head shall ensure the accurate and timely submission of the required information in the LIS. He/she shall also coordinate and submit to the Division SHS Coordinator the registration forms of all SHS registrants who are not covered by the LIS, including summary of their choice of school and tracks. He/She shall ensure that submission are made not later than November 8, 2015.

5. Attached herewith is the SHS Preference Slip and SHS Registration Form.

6. For information and compliance.
**Senior High School Registration Form**

**TO THE STUDENT AND PARENT/GUARDIAN:** Fill-in all the information required. Please Knocks or Acetate where needed.

1. **NAME OF STUDENT:** Please write your full/English name in the following sequence: LAST, FIRST, MIDDLE.
   - Last Name: [Blank]
   - First Name: [Blank]
   - Middle Name: [Blank]

2. **SEX:** Male [ ] Female [ ]

3. **DATE OF BIRTH:** (Month Day Year)
   - Month: [Blank]
   - Day: [Blank]
   - Year: [Blank]

4. **PLACE OF BIRTH:** (City/Town or Province)

5. **NATIONALITY:** [Blank]

6. **ELEMENTARY SCHOOL:** (where you completed Elementary Education prior to Grade 11)
   - School Name: [Blank]
   - Address: (City/Town or Province)
   - Are you a passer of Philippine Educational Placement Test (PEPT) for Elementary Level?
     - No [ ] Yes [ ]
   - Are you a passer of Accreditation and Equivalency (A&E) Test for Elementary Level?
     - No [ ] Yes [ ]
   - Name of Community Learning Center (Optional)
     - Name: [Blank]
     - Address: (City/Town or Province)

7. **JUNIOR HIGH SCHOOL (JHS):** (where you completed up to Grade 10)
   - JHS Name: [Blank]
   - Address: (City/Town or Province)
   - Are you a passer of Philippine Educational Placement Test (PEPT) for JHS Level?
     - No [ ] Yes [ ]
   - Are you a passer of Accreditation and Equivalency (A&E) Test for JHS Level?
     - No [ ] Yes [ ]

8. **SENIOR HIGH SCHOOL (SHS) APPLIED FOR:** Choose the track that best describes your interests. (2 choices allowed)
   - Track: [Blank]
   - Name of First Choice SHS (Do not abbreviate)
     - Name: [Blank]
     - Address: (City/Town or Province)

   - Second Choice SHS (Do not abbreviate)
     - Name: [Blank]
     - Address: (City/Town or Province)

   - First Choice Track:
     - Strand: [Blank]
   - Second Choice Track:
     - Strand: [Blank]

   - Speculations:
     - [Blank]
     - [Blank]
     - [Blank]

**THIS REGISTRATION FORM IS NOT FOR SALE AND MAY BE REPRODUCED.**
<table>
<thead>
<tr>
<th>Name of Second Choice SHS (Do not abbreviate)</th>
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</thead>
<tbody>
<tr>
<td>Address: (City/Town or Province)</td>
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</table>

<table>
<thead>
<tr>
<th>First Choice Track</th>
<th>Strand</th>
<th>Second Choice Track</th>
<th>Strand</th>
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<tbody>
<tr>
<td>Specializations:</td>
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**PERMANENT HOME ADDRESS**

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<thead>
<tr>
<th>House Number and Street</th>
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<tbody>
<tr>
<td>Subdivision/Barangay</td>
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<tr>
<td>Town/City</td>
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<tr>
<td>Province</td>
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</tbody>
</table>

**CONTACT INFORMATION**

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<thead>
<tr>
<th>Telephone Number:</th>
<th>Telephone Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>e-mail Address:</td>
<td></td>
</tr>
</tbody>
</table>

**Affirm that:**

1. I have read the information contained in DepEd Order No. 1, 2015 and understand all the instructions in connection with my registration.
2. I have been made aware of the SHS tracks and the importance of choosing the right career path through the Career Guidance Program.
3. The preferences supplied in this slip are a result of a well-informed decision making as discussed with my parents/guardian and
4. I will abide by the DepEd rules and policies in relation to the SHS program.

Furthermore, I understand that all information I provide in this form may be used by the Department of Education and I consent to such with the assurance that my personal details will be kept confidential.

**Signature over Printed Name of the Student:**

**Signature over Printed Name of the Parent/Guardian:**

**Date:**

**Date:**

**REMEMBER:**

THIS REGISTRATION FORM IS NOT FOR SALE AND MAY BE REPRODUCED.
# Department of Education
## Senior High School Preference Slip
### SY ________

TO THE STUDENT AND PARENT/GUARDIAN: Print legibly all information required. Place X marks in appropriate boxes.

1. **NAME OF STUDENT:** Print your full name in the following sequence: **LAST, FIRST, MIDDLE.**

   Space one letter in each box. Leave one box blank between names.

   - LAST
   - FIRST
   - MIDDLE

2. **LEARNER'S REFERENCE NUMBER (LRN):**

3. **SENIOR HIGH SCHOOL (SHS) APPLIED FOR:** Choose from the list of schools offering SHS (up to two choices allowed). Do not indicate the same SHS twice. Make sure that track (Academics, TVL, Sports, Arts and Design), strand, and specialization choices are offered in the SHS indicated. Write NONE on the blank if you do not have other choices of SHS/track/strand/specialization.

   **Name of First Choice SHS (Do not abbreviate):**
   **Address (City/Town or Province):**
   **First Choice Track:**
   **Strand:**
   **Specializations:**
   1.
   2.
   3.
   4.
   **Second Choice Track:**
   **Strand:**
   **Specializations:**
   1.
   2.
   3.
   4.

   **Name of Second Choice SHS (Do not abbreviate):**
   **Address (City/Town or Province):**
   **First Choice Track:**
   **Strand:**
   **Specializations:**
   1.
   2.
   3.
   4.
   **Second Choice Track:**
   **Strand:**
   **Specializations:**
   1.
   2.
   3.
   4.

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I affirm that:

1. I have read the information contained in DepEd Order No. ______, s. 2015 and understood all the instructions in connection with my registration;
2. I have been made aware of the SHS tracks and the importance of choosing the right career path through the Career Guidance Program;
3. The preferences supplied in this slip are a result of a well-informed decision making as discussed with my parent(s)/guardian; and
4. I will abide by the DepEd rules and policies in relation to the SHS program.

Furthermore, I understand that all information I provide in this form may be used by the Department of Education and I consent to such with the assurance that my personal details will be kept confidential.

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Signatures:

- Signature over Printed Name of the Student
- Signature over Printed Name of the Parent/Guardian

Dates:

- Date
- Date

THIS PREFERENCE SLIP IS NOT FOR SALE AND MAY BE REPRODUCED.