MEMORANDUM

TO: 

Cheryll M. Tupue - Catanduanes NHS
Josephine V. Tupue - Viga Central ES
Jose Angelo D. Aquino - Virac PES
Lourdes O. Tumas - Soboc ES
Ramil Dela Cruz - San Roque ES (Viga West)
Jocelyn Nepomuceno - Burgos ES
Rowena T. Able - Viga CES
Jade Jean P. Uchi - Catanduanes NHS
Job A. Samudio, Jr. - Bislig ES
Cristy Dayawon - Biong ES
Marietta S. Buerano - Gigmoto CES
Wilfred Villaflor - Bugao CES
Mia Villamartín - Cahan ES
Ricky Tid - Tinago ES
Ian D. Lopez - Lumbabao ES

FROM: 

SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT:

SCHEDULE OF THE DEVELOPMENT OF CONTEXTUALIZED DAILY LESSON PLANS IN 4TH QUARTER OF GR. 5 EDUKASYON SA PAGPAPAKATAO (E.SP)

DATE: August 5, 2019

In consonance with the mandate of the Regional Office V to ensure quality delivery of instruction specifically by providing contextualized DLPs to teachers for the present school year onwards, this division is conducting the Development of Contextualized Daily Lesson Plans in 4th Quarter of Grade 5 Edukasyon sa Pagpapakatao.

The following teachers are designated to compose the development team. Viz:

Cheryll M. Tupue - Language editor
Josephine V. Tupue - Content Editor
Jose Angelo D. Aquino - Content Editor
Jade Jean P. Uchi - Illustrator
Ramil Dela Cruz - Illustrator
Ricky Tid - Lay-out Artist
Lourdes O. Tumas - Writer
Jocelyn Nepomuceno - Writer
Rowena T. Able - Writer
Job A. Samudio, Jr. - Writer
Cristy Dayawon - Writer
Marietta S. Buerano - Writer
Wilfred Villaflor - Writer
Mia Villamartín - Writer
Ian D. Lopez - Writer
The schedules shall be as follow:

<table>
<thead>
<tr>
<th>PROCESS/ ACTIVITY</th>
<th>WORKING DAYS</th>
<th>TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>1</td>
<td>July 19, 2019</td>
</tr>
<tr>
<td>Writing of the DLPs</td>
<td>2 months</td>
<td>July 20 - September 20, 2019</td>
</tr>
<tr>
<td>Quality Assurance of DLPs</td>
<td>10</td>
<td>September 23 to October 4, 2019</td>
</tr>
<tr>
<td>Validation/ Try-out</td>
<td>5</td>
<td>October 7 to 11, 2019</td>
</tr>
<tr>
<td>Finalization</td>
<td>10-15</td>
<td>October 14 to 31, 2019</td>
</tr>
<tr>
<td>Submission to RO</td>
<td></td>
<td>(To be determined by the RO)</td>
</tr>
<tr>
<td>Final QA</td>
<td>10</td>
<td>(To be determined by the RO)</td>
</tr>
<tr>
<td>Reproduction/ Release</td>
<td>10</td>
<td>(To be determined by the RO)</td>
</tr>
</tbody>
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4. Since writing and development of the DLPs will be done on weekends at the respective stations, granting of 5 days service credits shall be authorized pursuant to paragraph 5.3, letter K of the Joint Circular No. 2 of the CSC and DBM dated October 4, 2004.

5. For your information, guidance and compliance.