

SECOND DIVISION MANAGEMENT COMMITTEE MEETING-ELEMENTARY

1ST VIRTUAL MEETING - MAY 20, 2020





Set your microphone to mute. Turn it on only during the Open Forum (Once address by the moderator)



Turn camera off if experiencing difficulty in connection



Listen attentively to the speaker



Participate actively during the discussion



In case there is an urgent matter, comment at the chatbox



The session will be recorded



Feedback, suggestions and comments will be entertained after the discussion of each speaker/Open Forum

HOUSE RULES

ATTENDANCE:

<http://deped.in/MANCOMAttendance>

SDS TIME

- **LEARNING CONTINUITY PLAN WITH SPECIAL FOCUS ON THE OPENING OF CLASSES**
- **MATTERS FOR INFORMATION AND DISCUSSION**

DANILO E. DESPI
Schools Division Superintendent

OPENING OF CLASSES

PRE-OPENING ACTIVITIES

- While formal school opening is on [August 24](#), DepEd said there would be “pre-opening” activities that would be conducted as early as [August 3](#).
- From [August 3 to 15](#), students will be given assignments to explore foundational topics, as well as receive orientation on the utilization of alternative modes of education and the use of learner materials.
- The following week, from [August 17 to 22](#), homeroom activities focusing on mental health and psychosocial activities will be conducted.
- There will also be discussions on the characteristics and effects of the pandemic; orientation on precautionary and preventive measures such as water, sanitation and hygiene, and other topics related to COVID-19.

PRE-OPENING ACTIVITIES

- The pre-opening activities are counted in the 203 class days that will constitute the upcoming school year.
- There will also be a general assembly of stakeholders before the school opening to orient and generate proposals from parents, guardians, students, teachers and other stakeholders regarding the upcoming academic year.
- This shall be conducted through the most appropriate mechanism as determined by the school, such as teleconferencing or face-to-face activity.

DISTANCE LEARNING

- A major feature in the upcoming school year is the use of alternative learning modalities, especially when classes resume in areas where physical opening of schools is not possible.
- Sec. Briones said the opening of the school year would not necessarily mean face-to-face learning in the classroom.

MOVEMENT

- According to Sec. Briones, the physical opening of schools will depend on the risk severity grading or classification of a locality, pursuant to guidelines of the Department of Health (DOH), the Inter-Agency Task Force for the Management of Emerging Infectious Diseases or the Office of the President.
- “Even in areas where schools are allowed to open, physical distancing will still be required, which will necessitate schools to combine face-to-face learning with distance learning,” she said.
- This means that only a maximum of 15 to 20 learners will be allowed in each class, in compliance with the social or physical distancing measures set by the DOH.

MOVEMENT

- To complement this, distance learning options may be adopted by the schools based on what is best for their students, teachers and other stakeholders.
- Options include the use of online platforms, television and radio to deliver educational content, as well as the use of modules containing reading materials and tasks that students can work on in their homes.
- In cases where limited face-to-face interaction is allowed, schools may consider a structured schedule or staggered class sizes to limit the number of students in schools at any given time.

ENROLMENT PERIOD

- To help schools determine the best learning delivery modality to adopt in their context, parents or guardians will be asked to answer an enrolment form that contains questions on household capacity and access to distance learning.
- It requires information on access to devices that the students can use for learning, such as radio, television, smartphones, laptop and desktop computers.
- The survey includes questions on internet access, as well as the parents' or guardians' preferred modality of learning for the students (online, television, radio, modules, and others).

ENROLMENT PERIOD

- The form will also allow parents to explain the challenges that may affect their child's learning process through distance education, including lack of available gadgets, insufficient load or data allowance, unstable internet connection, existing health conditions, difficulty in independent learning and distractions, among others.
- “The enrolment and survey form is intended to collect important information to consider for the adoption of the relevant learning delivery strategies and modalities and to further provide support to learners for the school year,” DepEd said.

ENROLMENT PERIOD

- The survey will be distributed during the enrolment period from **June 1 to 30**. It would include those who already enrolled during the early registration period earlier this year.

SATURDAY CLASSES

- Formal teaching and learning activities will begin on [August 24](#).
- But as stated by the DepEd earlier, face-to-face classes may not necessarily happen as schools may adopt distance learning modalities to minimize physical interaction among the students.
- Because of the compressed school year, Sec. Briones authorized the holding of Saturday classes, but only through the conduct of distance learning activities to be undertaken by learners.

- National Assessments such as the National Achievement Test, National Career Assessment Examination, and Early Language Literacy and Numeracy Assessment shall still be conducted.
- Parent-teacher conferences and distribution of report cards should strictly follow social distancing measures if these cannot be conducted online.

HOLIDAYS, BREAKS

- Schools are still expected to comply with National Holidays and other observances mandated by law.
- Christmas break will be from **December 19 to January 3 next year**, while the end of the academic year will be on **April 30, 2021**.
- Classes will be canceled only on Maundy Thursday and Good Friday, **April 1 and 2**, during the **2021 Holy Week**.

HOLIDAYS, BREAKS

- Final examinations are scheduled between **April 15 and 23**, while end of school year activities such as graduation rites will be from **April 26 to 30**.
- Summer classes will be from **May 3 to June 11, 2021**.

CANCELED EVENTS

- Due to the pandemic, the conduct of curricular and co-curricular activities that involve gathering large numbers of learners are canceled, unless these can be conducted online.
- These include science fairs, showcase of portfolios, trade fairs, school sports, campus journalism, festival of talents, job fairs, career orientation and other similar activities.
- However, the school calendar noted that the National Schools Press Conference and the National Festival of Talents might be conducted online.

- According to DepEd, career guidance activities shall be conducted between September 2020 and January 2021 to guide Grades 9 and 10 learners in making informed choices on their preferred senior high school track.
- But college and middle level skills fairs, job fairs, businesses, senior high school summits and entrepreneurship expos shall be canceled

- With the major changes that will be implemented, DepEd admits that some students may be left behind, given the differing circumstances and capacities of learners and households to cope with the new modalities of learning.
- Sec. Briones said efforts to provide remediation and enhancement activities shall also be given more attention.
- She earlier stressed that implementing the learning continuity plan would greatly depend on family and community support.

- “We need to prepare not only the schools, learners, administrators, and teaching and non-teaching personnel, but also the parents or guardians of the learners,” Sec. Briones noted. “There will be orientations and capacity building for parents and guardians to prepare them for the new role and responsibilities that they will do.”
- Briones said DepEd needs the support and partnership of local government units to maximize and align their special education fund, as well as strong engagement with national government agencies, private organizations and other stakeholders in contributing to educational needs.

- The implementation of the basic education learning continuity plan will be difficult. It is not a perfect plan. It is not possible to have a perfect plan with so many unknowns and imponderables. Operational complications can be expected along the way,” Sec. Briones pointed out.
- “Thus, we seek the understanding, support and solidarity of our DepEd family and all our stakeholders, in the true spirit of unity and bayanihan or mutual help,” she said.



FILE PHOTO/MONG PINTOLO

”

If you teach anxiety, if you teach fear, if you teach insecurity, and you are so fearful that you cannot move anymore, let's just wait for this thing to blow over... but we don't know when this thing will blow over.

So in the meantime, you cannot have 9 months of idle children being restrained in their homes... Making them stay at home and having no classes, no learning at all because we are afraid... We have to work around that fear.

Leonor Briones
Education Secretary
May 11, 2020
Press conference

**PHILIPPINE
STAR**

- SCHOOL CALENDAR FOR SY 2020-2021
- RANKING OF TEACHER-1 APPLICANTS

MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent

DEPED ORDER NO. 007, S. 2020

SCHOOL CALENDAR AND ACTIVITIES FOR SCHOOL YEAR 2020-2021

- **AUGUST 24, 2020** – OPENING OF CLASSES
YEAR 2020-2021 INCLUDING ALS
- **APRIL 30, 2021**- END OF SCHOOL YEAR
- **JUNE 1, 2020 (MONDAY)**- START FOR TEACHERS TO RENDER SERVICE
FOR SY 2020-2021

School opening will not necessarily mean traditional face to face learning in classroom.

Will depend on:

- > Risk severity grading or classification of locality
- > Schools that were allowed to open, physical distancing is required.
- > Can combine face to face learning with distance learning.

- Schools and CLC'S are authorized to decide on specific learning delivery modalities appropriate to their contest
- In face to face, a maximum of **15-20** learners.
- Due to compressed school year, Saturday classes is authorized.
- Total class days in SY 2020-2021 is **203** days

ON TEACHERS

- Attend orientation and training activities on distance learning delivery modality
- Prepare instructional materials
- Plan organization of classes
 - * If skeleton workforce, DepDd to issue alternative work arrangements guidelines to comply to policies and ensure safety.

ON ENROLMENT

- **June 1-30, 2020** – Enrolment Period
 - (Validate those who enrolled during the early registration period)
 - Enrollees/parents to provide information through enrolment survey
 - Teachers to encode accomplished enrolment form in the LIS

ON ASSESSMENT

- Classroom formative and summative assessments to be conducted by teachers to track learner's progress and to adjust instruction accordingly.
- At the National Level, BEA shall administer the NCAE, ELLNA, NAT and A and E Test shall also be administered.

• The conduct of curricular and co-curricular activities that involve gathering of large number of learners are cancelled for the school year.

- > Science fairs
- > Showcase of portfolios
- > School sports
- > Campus journalism
- > Festival of talents
- > Job fairs

✓ **Career Orientation**

Except: those that can be conducted through online platform.

Other concerns:

- **September, 2020** – Oplan Kalusugan (OK) sa DepEd
- **August 17-22, 2020** – homeroom activities on mental health psychosocial activities-psychological first aid for learners and other precautionary measure to COVID 19 pandemic

- 8 week of each academic quarter shall strictly be devoted to teaching and learning activities
- Christmas break shall begin on Saturday, December 19, 2020 and classes resume on Monday -January 4, 2021
- Calendar has marking on relevant dates

HIRING OF TEACHER-I APPLICANTS

- Elementary level
 - >By municipality except for Virac (District) with 10 Committee Members
 - >PSDS-chair
 - >6 Schools Heads
 - >3 ICT Coordinators

HIRING OF TEACHER-I APPLICANTS

6 to 7 applicants can be evaluated in a day

- > Demo teaching
- > Skills demo
- > Interview

➤ Duration: 2 to 5 days

➤ The ICT Coor. will record or take video during the demo and it will be sent to the division ITO thru this link

<http://deped.in/CTDTCHRAplicants>

HIRING OF TEACHER-I APPLICANTS

- ✓ The two (2) committee members assigned in each process will rate already but the EPS in-charge will view the video and serves as the 3rd rater.
- ✓ An orientation to the municipal committee members shall be scheduled (face to face with social distancing) or online.

HIRING OF TEACHER-I APPLICANTS

- For Junior and Senior High School
 - By learning area
 - By track

MODALITIES OF LEARNING

- ✓ Digital
- ✓ Modular
- ✓ Face to face
- ✓ Blended learning

ROMEL PETAJEN

Education Program Supervisor, Math

ONLINE / DIGITAL LEARNING

- ✓ Make available digital learning materials & links for learners to access the learning package.
- ✓ Identify home coordinator that can assist the learner.
- ✓ Design a weekly assessment tool to check learnings.
- ✓ Establish communication among learner teacher and parent like phone calls for monitoring purposes.

HOME-BASED MODULAR INSTRUCTIONS

- ✓ Identify learners who are capable of self directed learning.
- ✓ Reproduce and provide learning modules and activity sheets (hand or soft copy) to learners to be worked at home.
- ✓ Design schedule for checking acquiring new set of modules and feed back giving.
- ✓ Establish communication mechanism among teacher, learner & parent like phone calls in case of some clarifications.
- ✓ Conduct home visitation.

BLENDDED LEARNING APPROACH

- ✓ Two days face to face for teacher – learner interaction and three days off school activities using modules, video lessons and other learning materials.
- ✓ Combination of face to face, modular and online instruction.

MODIFIED FACE TO FACE INTERACTION OF TEACHERS & LEARNERS

- ✓ Classes with small number of learners can go on with the regular settings.
- ✓ Divide large number of learners into smaller groups.
- ✓ Shifting of classes (Am & Pm or MWF-TTHS Scheme).
- ✓ Observe 1.5 meter seating distance in the classrooms.
- ✓ Ensure School Health System and stringent Health Protocols.

MODIFIED FACE TO FACE INTERACTION OF TEACHERS & LEARNERS

- ✓ Avoid school socialization activities.
- ✓ Adopt a Content Based Instruction (CBI) in which a skill from a specific learning area can also be taught in another learning area anchored on the Most Essential Learning Competencies (MELC).
- ✓ Limit school visitors.

REMINDERS

- ✓ Provide Logistic support & trainings/Orientation on the use of the different learning modalities.
- ✓ Conduct orientation with the parents and stakeholders to gain community support.
- ✓ Promote Parental Support for home learning.

REMINDERS

- ✓ Assess the readiness and capability of the learners in different learning modalities.
- ✓ Provide the necessary orientation to the learners for guidance to help them succeed in any of the learning modalities they would like to engage.

DEVELOPMENT AND QUALITY ASSURANCE OF LEARNING MATERIALS

JESSLYN T. TAWAY

Education Program Supervisor, LRMSD

REGIONAL LEARNING CONTINUITY TASKS (RM 36.S, 2020)

- Harvesting and inventory of existing modules
- ✓ Harvested all available materials/modules: ADM, ALS (printed & radio), quality-assured locally-developed modules, including the Daily Lesson Plans (DLPs), and TLE Session Plans (SPs) developed by the region.
- ✓ Ensured that all harvested materials including assessment strategies are aligned with the MELCS and adaptive in different modes of learning (online, offline, blended, etc.)
- ✓ All learning areas conducted an inventory of all available **quality assured** learning materials and resources for all types of learners. This was done for all grade levels per learning quarter.

DEVELOPMENT OF PROTOTYPE MODULES/ACTIVITY SHEETS

- The region initiated the development of sample/model learner's materials per learning area and grade level.
- Development and quality assurance of sample modules are now being done by the learning area supervisors, selected writers and evaluators

REMINDERS FOR DO-INITIATED MATERIALS DEVELOPMENT

- ✓ The Schools Division Offices are not precluded to develop **additional** learning materials to ensure that all melcs are covered. However, developed materials of any type or format (printed, digital online/offline, video, audio etc.) Must be quality assured.
- ✓ Supplementary materials that are to be utilized at the school level must pass through the school learning resource quality assurance committee, while those meant to be utilized division-wide must go through the Division Quality Assurance committee. The Regional Quality Assurance committee shall evaluate submitted materials for regionwide sharing.

REMINDERS FOR DO-INITIATED MATERIALS DEVELOPMENT

- ✓ It is emphasized that no material must be shared, especially on online platforms (facebook, youtube etc.) If it did not pass through the necessary quality assurance process.

QUALITY ASSURANCE TEAMS

	SCHOOL	DISTRICT	DIVISION
Chairperson	School Heads	PSDS	CID Chief
Co-Chairperson	School LR Coordinator	District LR Coordinator	LR EPS
Members	2 Key Teacher /Master Teacher	5 key School Head/MTs	Learning Area EPS and their Development Teams
	School IT Coordinator	District ICT Coordinator	ITO , PDO (LR), Librarian
SGOD Counterpart			QA /M & E

OTHER UPDATES :

- A. Content evaluation of science ADM modules for quarter 1 and 2
- B. Review of the following evaluation tools/ instruments
 1. Evaluation rating sheet for NON- PRINT resources
 2. Technical evaluation guidelines and checklist
 3. Online site evaluation rubrics
- C. Continues inventory and harvesting of division-initiated lms
- D. Preparation of link for all available materials for the division
- E. DM – CI- 2020-00-067-conduct of reading exhibit online

ACTIVITIES DONE DURING ECQ

1. Prepared inventory and harvested Grade 3 learning materials for all subjects from LR portal
2. Submitted the inventory harvested Grade 3 learning materials to the region for sharing to other divisions
3. Assisted other learning areas in harvesting other LMs in other grade levels
4. Forwarded to GC guidelines, tools and other BLR essential information relative to the development of LMs for new normal.
5. Coordinated with the SGOD M&E for collaborative QA of the development of LMs.

REPORT ON THE STATUS OF INVENTORY/MAPPING OF TEACHERS, LEARNERS AND LEARNING CONTEXTS

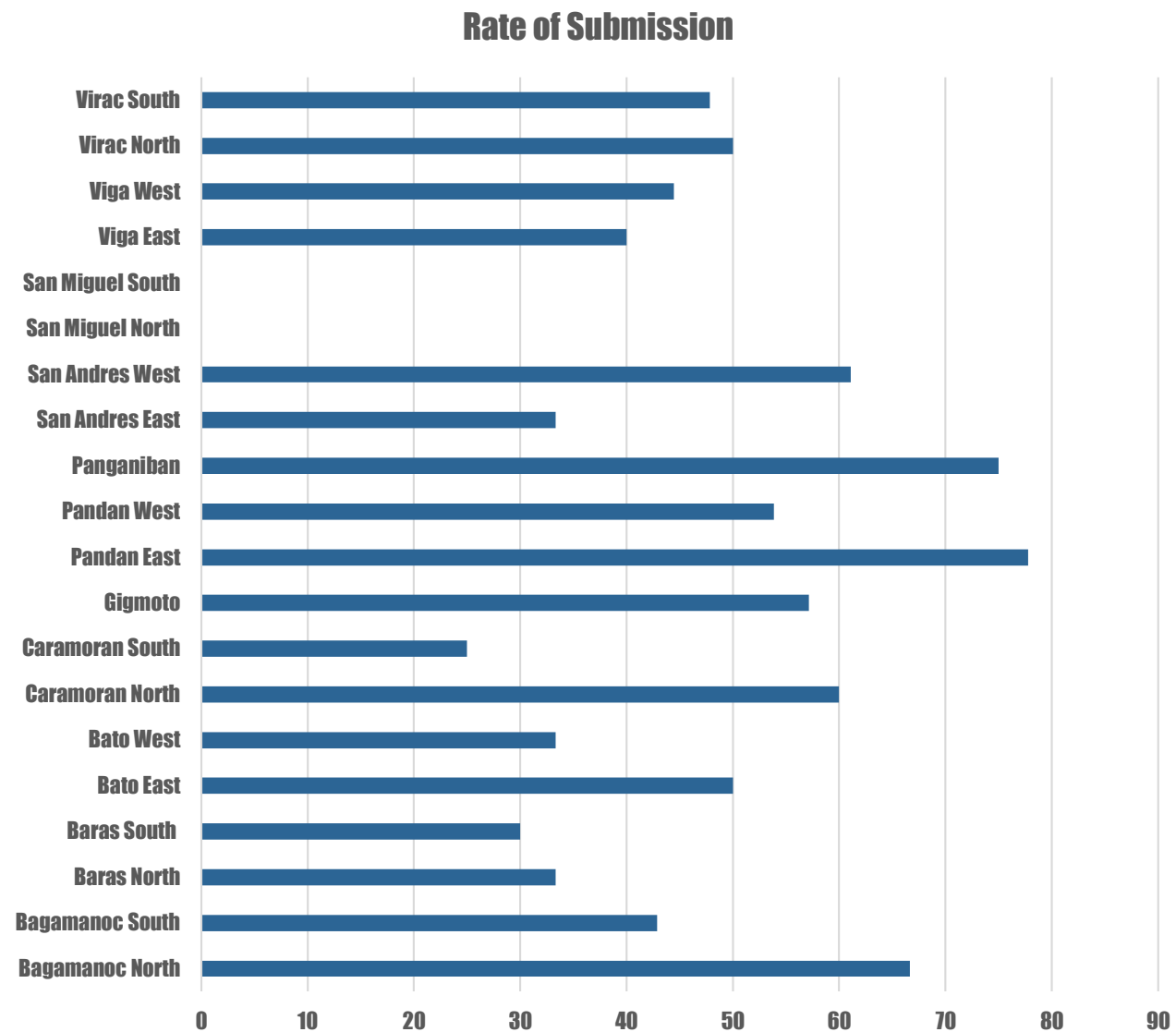
(Elementary, Secondary & Integrated Schools)

MARY JEAN S. ROMERO
Education Program Supervisor, SGOD

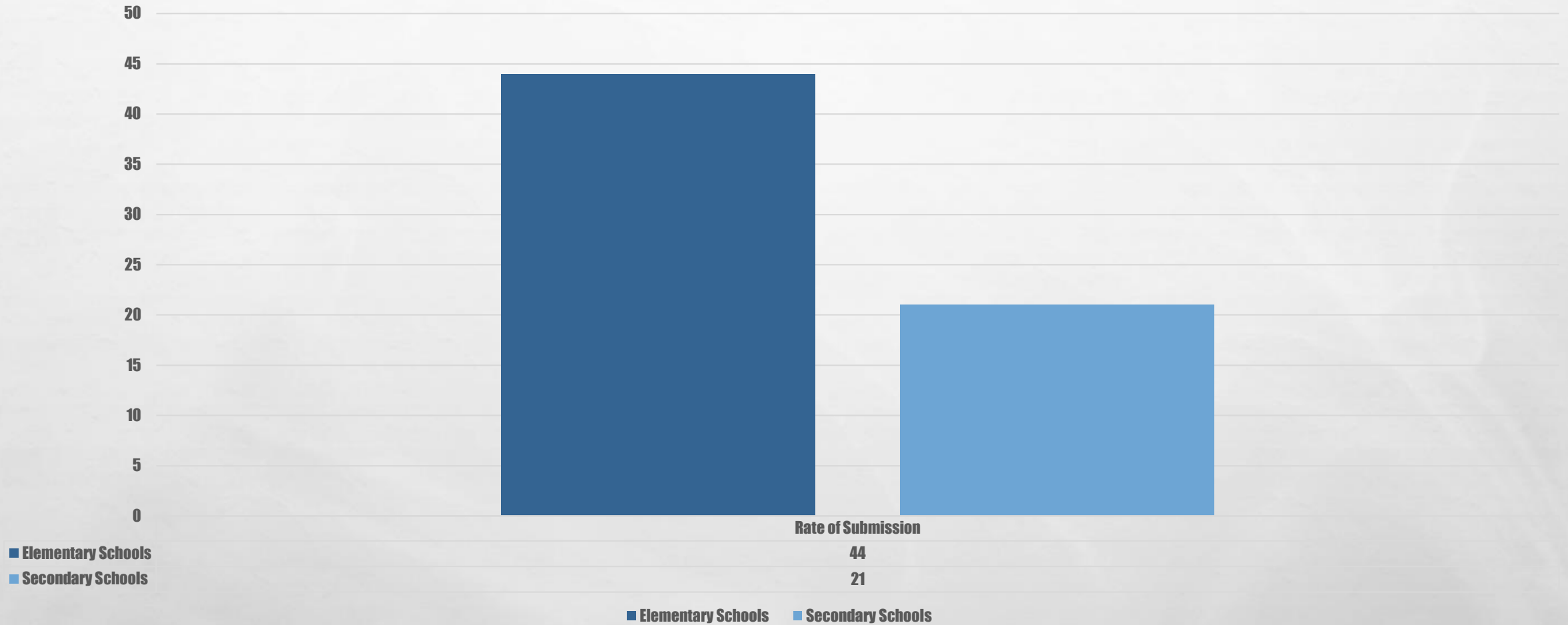
Status of the Learners and Teachers Mapping Online Submission

	Number of Schools	Submitted	Not Submitted	Rate of Submission
Bagamanoc North	6	4	2	67
Bagamanoc South	7	3	4	43
Baras North	6	2	4	33
Baras South	10	3	7	30
Bato East	12	6	6	50
Bato West	6	2	4	33
Caramoran North	10	6	4	60
Caramoran South	12	3	9	25
Gigmoto	7	4	3	57
Pandan East	9	7	2	78
Pandan West	13	7	6	54
Panganiban	12	9	3	75
San Andres East	12	4	8	33
San Andres West	18	11	7	61
San Miguel North	13	0	13	0
San Miguel South	10	0	10	0
Viga East	10	4	6	40
Viga West	18	8	10	44
Virac North	20	10	10	50
Virac South	23	11	12	48
Secondary Schools	42	9	33	21

COMPARATIVE RATE OF SUBMISSION OF DISTRICTS ON LEARNERS AND TEACHERS MAPPING



Rate of Submission of Elementary and Secondary Schools of the Online Learners and teachers mapping



BRIGADA ESKWELA AND OPLAN BALIK ESKWELA

MIGUEL C. OGALINOLA
SGOD Chief

UPDATES

A. DepEd Memo No. 014 s. 2020 - Oplan Balik – Eskwela

(May 25-June 5, 2020)

B. Brigade eskwela 2020 (in the context of the New normal?)

C. Division memo OSDS-SGOD no. 105 s. 2020 - EOSY 2019-2020 Updating of Learners Status on the Learner Information System

UPDATES

D. Results-based performance management System
Guidelines for SY 2019-2020 Year-end Activities in light of
COVID-19 Measure

E. DepEd memo no. 050 s. 2020 - DepEd Professional
Development Priorities for Teachers and School Leaders for
SY 2020-2023

UPDATES

F. Submission of school report card

G. DRRM: no damage reported caused by
Typhoon Ambo

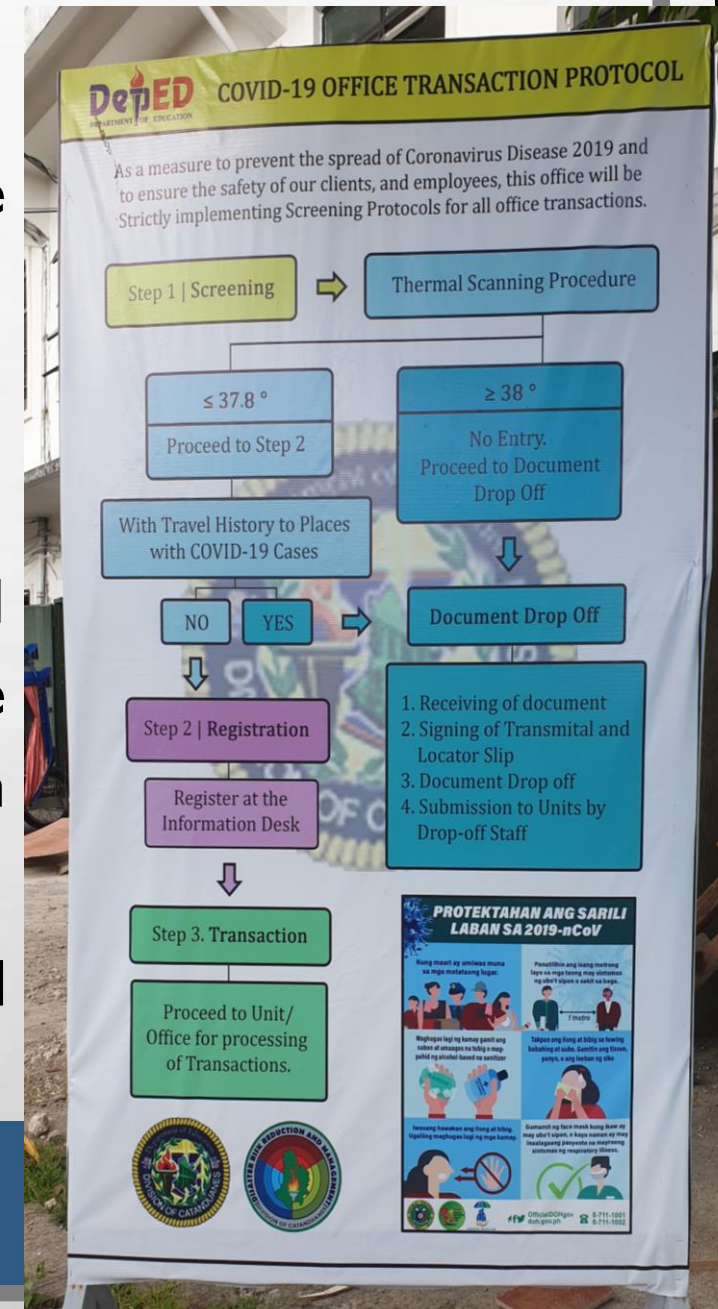


HEALTH PROTOCOLS

DR. KRISTINE G. SANTELICES
Medical Officer, SGOD

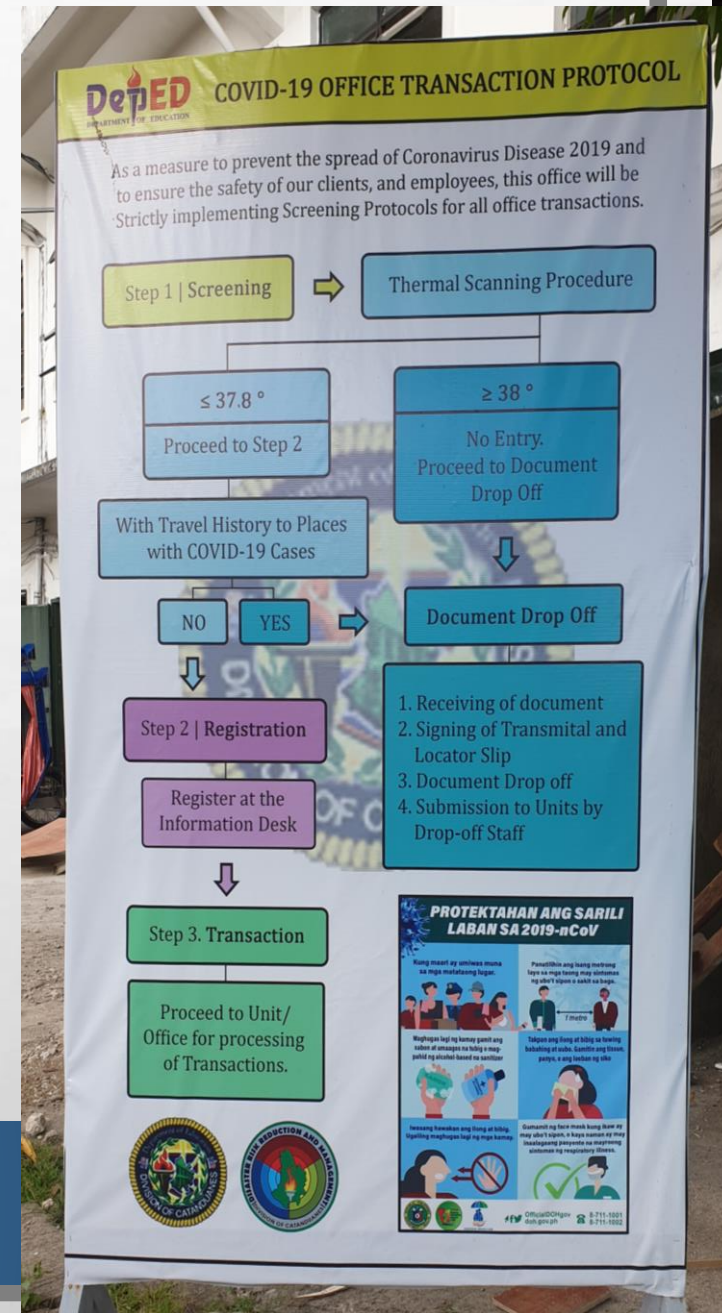
SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- One gate policy. No public vehicles like tricycles will be allowed to enter.
- No face mask, no entry.
- Thermal scanning.
- Health assessment by our front liners (c/o school health and nutrition team on duty) for initial assessment if there are exposure (history of travel and/or with patient with symptoms).
- Alcohol of not less than 60 % isopropyl alcohol or hand sanitizer



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- Logbook for entrance (employees and visitors) must be filled up. Every employee must use own pens upon signing in.
- One liaison officer per district will still be applied for submission of documents.
- 50 percent SDO employee work force
- Handwashing facilities.
- Chlorine foot baths in all entryways.



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- All reporting staff must as much as possible stay only in their respective workstations, and avoid moving around the office.
- Personnel who manifests symptoms of respiratory infection shall be immediately provided with appropriate health care and automatically removed from the workforce. Doors must be slightly opened so that feet or elbows may be used when opening and closing them, instead of using the door knobs.
- Airconditioning usage must be used in a minimum to lessen exposure and spread of the virus. Be sure to open a window/door or turn on the exhaust fan to allow at least 12 air exchanges per hour.



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

1. For specific transactions:

- a. Medical certificates: for fidelity band, employment, return to duty and the likes, will be by appointment.
- b. Medical certificates for skeletal work force: as stated above, the workforce must not be from the specified high-risked group. A certificate to work and or a waiver must be produced if the employee is part of the organization who belonged to the high-risked group and must be included in the work force.
- c. Form 86 or the annual employee physical examination: will be scheduled as the quarantine will be lifted soon. Memo will be released about this.



SEEK SUPPORT TO COPE

In light of the COVID-19 pandemic, the Civil Service Commission (CSC) encourages government workers to avail of the FREE psychosocial first aid, assessment, and intervention provided by the following individuals and institutions equipped to help deal with emotional crises, stress, and anxiety:

INSTITUTIONS	CONTACT DETAILS
Department of Health Covid-19 Emergency Operations Center	Hotline 1555; 02-894-COVID (26843)
National Center for Mental Health 24/7 Crisis Hotline	0917-899-USAP (8727) (02) 989-USAP (8727)
Career Executive Service Compassion Project	Psychological Association of the Philippines Facebook page: https://free.facebook.com/groups/166162644501350?view=permalink&id=175013470282934%3Fsfnsn%3Dmo&_rdc=1&_rdprogram
Natasha Goulbourn Foundation 24/7 HOPELINE	(02) 804-HOPE (4673) 0917-558-HOPE (4673) 2919 (toll-free number for Globe and TM subscribers)
World Association for Psychosocial Rehabilitation (WAPR)	Dr. Tan Cho Chiong @ 0917-5309650 Dr. Lourdes Ignacio @ 0917-5248998

SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

2. For national schools press conference (NSPC) and national festival of talents (NFOT) delegates, and others who underwent the 14-day quarantine: please present your quarantine health certification or clearance from the local rural health units/baranggay health emergency response team (BHERT) to your superiors before returning to work.



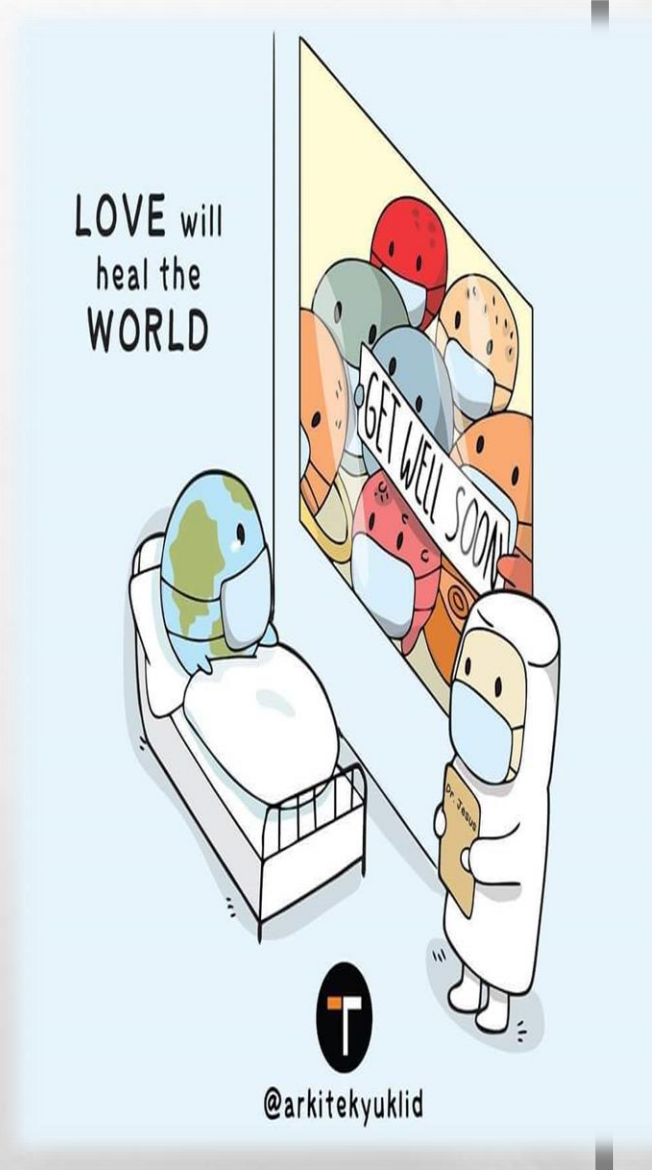
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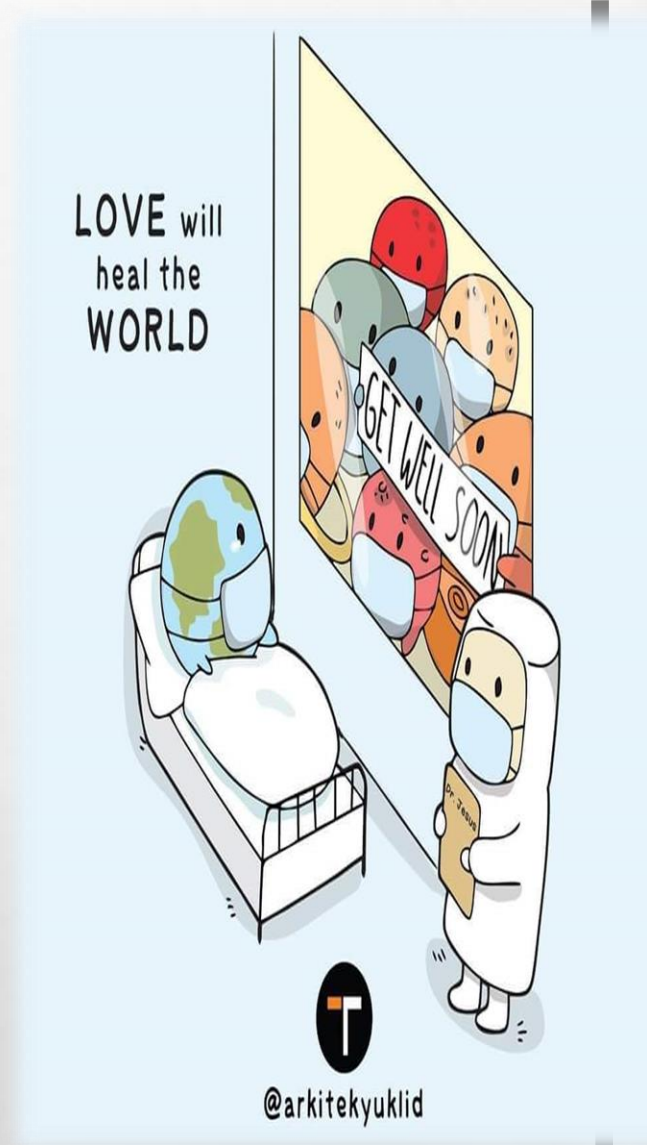
SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

1. Restatement of our preventive measures will always be part of our advocacy of prevention:
 - a) **Make handwashing a habit.** Everybody must wash their hands every now and then with soap and water.
 - b) **Cough Etiquette** of covering the mouth and nose when coughing and sneezing.
 - c) Always wear a **Face Mask**, and wear it properly.
 - d) Avoidance of touching the mouth, eyes and nose to help slow the spread of the virus.
 - e) **Personal hygiene, environmental sanitation and disinfection, and use of not less than 60% alcohol and/or hand sanitizers.**



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- f) Intake of plenty of water.
- g) Consume food that is cooked properly.
- h) And consultation to a health facility if symptoms of cough and colds persist, especially if with travel outside the province and/or exposure risks.
- i) The Division DRMM Coordinator along with the School Health and Nutrition Team as part of the Division COVID-19 Task Force will continue to submit the weekly health situation of schools through a **consolidated health assessment form**.



DIY HANDWASHING FACILITY

Up-Scaling WASH in Schools in the Philippines: - Highlights and Challenges

Bali
10 September



DAILY GROUP HANDWASHING FACILITIES

BEFORE

AFTER



HOW OTHER COUNTRIES BRING THEIR CHILDREN BACK TO SCHOOL AMIDST THE COVID19 PANDEMIC?



children disinfect their shoes,



and get their temperature taken



with strict disinfecting measures



while others favor big hats to keep students



throw away their face masks,



to practice social distancing among students,



one meter away from each other.



to reduce class sizes from 20 to 6 students,



with some classes being held outside



assigning the students' seats,

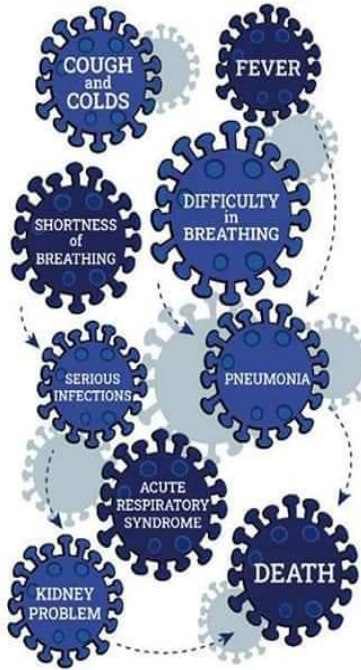
STAY SAFE CATANDUNGANONS!

DEPED response on CORONAVIRUS IN THE PHILIPPINES

ALL SCHOOL PERSONNEL AND LEARNERS SHOULD TAKE PRECAUTIONARY MEASURES AGAINST THE POSSIBLE SPREAD OF THE VIRUS.

CORONAVIRUS

comes from a family of viruses that cause virus diseases characterized by:



Accordingly, all are strictly advised to:

- 

Make handwashing a habit
- 

Always cover one's mouth and nose when coughing and sneezing
- 

Avoid close contact with people who show signs of respiratory illness
- 

Drink plenty of water
- 

Consume food that are cooked properly
-

Consult a health facility if symptoms of cough and colds persist

In the interest of everyone's health and safety, all school officials are strictly enjoined in support measures, awareness, and initiatives against corona virus in the Philippines.



OPPLAN KALUSUGAN

ICT UPDATES

JENNIFER B. METICA

Information Technology Officer-I

ONLINE TRAININGS:

- ✓ **Division Memo No. 107 s. 2020 dated May 9, 2020 – Division Online Orientation on the Use of Different DepEd Official Platform (*pursuant to OUA Memo 00-0420-0042 dated April 7, 2020, Re: Recommending the Use of Microsoft Teams, Workplace by Facebook, and Google Meet in Video Conferencing*) – May 16, 23 & 30, 2020 (Saturday)**
- ✓ **Division Memo No. 108 s. 2020 dated May 9, 2020 – DepEd Webinars Series**
- ✓ **Regional Open Education Training – 10 Teachers per Division**



Gmail

DepEd Email Account



Office 365 Account



Workplace Account



WorkChat Account





DepEd Tayo Catanduanes
Government Organization

+ Add a Button

DepEd Tayo Catanduanes



DepEd Tayo ✓
Government Organization

Send Email

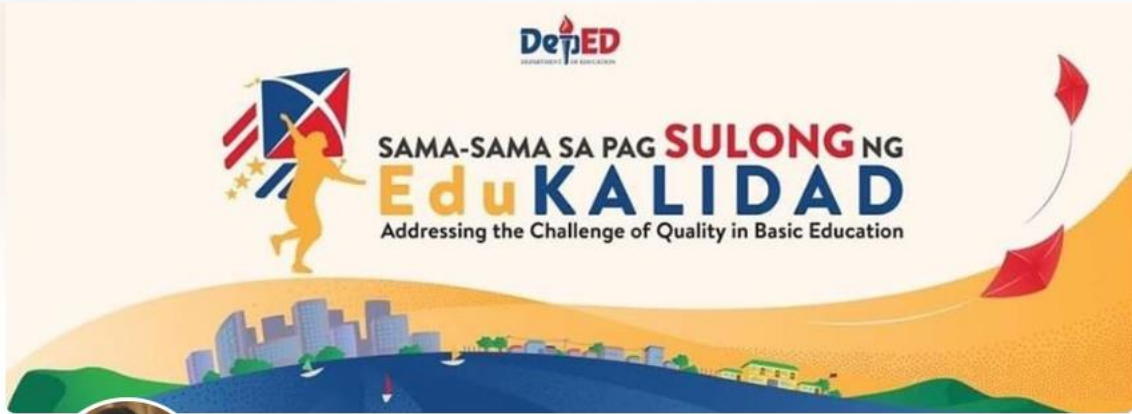
DepEd Tayo



DepEd Philippines ✓
Government Organization

Send Message

DepEd Philippines



Annalyn M. Sevilla ✓

Government Official

Send Message

USEC - Finance



Alain Pascua ✓

Government Official

Send Email

USEC - Admin



Leonor "Liling" Magtolis Briones ✓

Government Official

Send Message

Secretary of Education

SCHOOL ACCOUNT

DepEd Email Account

SchoolID@deped.gov.ph

Ex.: 302073@deped.gov.ph

PW: 302073-2020 (or pls refer to you ICT
Coordinator)

SCHOOL ACCOUNT

Office 365

SchoolID@deped.gov.ph

Ex.: 302073@deped.gov.ph

PW: pls refer to you ICT Coordinator

REMINDERS:

- Please advise the designated ICT Coordinators to regularly update the school Google Sheet form – online validation of needed data from RO and CO
- To allocate budget for the Internet Expenses used in Computer Laboratory for learners (SIP,AIP) and for the online reports submitted to DO (ICT Coordinators)
- To allocate budget for the repair and replacement of defective parts/units (DCP Package)
- Report immediately to the supplier the defective units (under warranty – 3 yrs) for replacement of the defective units

BUDGET SECTION UPDATES

- DepEd , Division of Catanduanes to release cash allowance to teachers in June in the amount of P 3,500.00
- Before we address it as chalk allowance, now CASH ALLOWANCE. Why, because it does not focus on chalk alone. Now, it includes other teaching supplies and materials related to the preparation to the shift to the learning continuity plan, though the DepEd Central Office is set to release “ a separate policy guidelines” on the utilization of this cash allowance this June, perhaps before the release probably next week or end of May.

PERSONNEL SECTION UPDATES

- As per advised from the Regional Payroll Services Unit (RPSU), please submit to the personnel section **improvised form 7 for April 2020 using the same format (20 employees per page)**. Since this will be the basis for June salary, this is due on May 29, 2020.
- For Proportional Vacation Pay (PVP) form: the RSPU will provide a template
- To schools who have not submitted documents for special hardship allowance for the month of March, please submit until May 29, 2020 to the personnel section.



