



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED
August 24, 2015
Division Office of Education
Catanduanes
GRADE SECTION
AUG 24 2015
9:55 am
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MEMORANDUM

TO : Secondary School Heads
Grade Facilitators in English

Please be informed of the following Session Guide Topics and Writers for the September month ZLAC topics in English viz :


GRADE	TOPICS	WRITERS
7	Sentence Structure	Maria Cecilia T. Timbal
	Subject-Verb Agreement	Marianne Tulod
8	Outlining	Maricel B. Padilla
	Adjective Complementation	Alvin Vargas
9	Verbal - Gerund	Melody Temonos
	Crafting a Synopsis	Anjo Tugay
10	Composing an Argumentative Essay	Ruel Fernandez
	Deliver Impromptu/Extemporaneous Speech with Ease and Confidence	Dave Tolentino

English Grade Facilitators should follow and study what is in the session guide, thus prepare the materials and resources needed. The topics should be delivered one (1) in the morning and the other one (1) in the afternoon. School Head Facilitators shall document and closely observe the conduct of the sessions, record the issues, challenges and concerns. A post conference/debriefing shall be held after each session.

Likewise, the above mentioned Session Guide Writers are requested to report at the SDO Conference Hall C on August 24, 2015 for the finalization of their session guides.

Travel expenses shall be charged to the school's MOOE subject to the usual accounting and auditing rules and regulations.

For information, dissemination and compliance.


NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer-In-Charge 