MEMORANDUM

TO: Public Schools District Supervisors
   Elementary & Secondary School Heads

FROM: NYMPHA D. GUEMO
       Asst. Schools Division Superintendent
       Officer-In-Charge

SUBJECT: SUBMISSION OF DESIGNATED SCHOOL ICT COORDINATOR

DATE: June 22, 2015

In connection with the different online forms being implemented in DepEd, you are hereby advised to provide us your designated ICT coordinator in your respective schools using the attached form.

Please submit the said form at Schools Division Office/IT Section c/o Mrs. Jennifer B. Metica, ITO-I not later than June 26, 2015.

For strict compliance.
School ICT Coordinator Profile

Name: ___________________________ Position: ___________________________
School: __________________________ School ID: ___________________________
District: __________________________ E-mail: _____________________________
Contact No.: ______________________ Contact No. of School Head: ____________

Subjects Taught: __________________ Years in Teaching: ___________________
Course Graduated: ________________ Major: ___________________________
                          Minor: ___________________________

Trainings Attended for Last Five Years Related to ICT

<table>
<thead>
<tr>
<th>Title of Training/Seminar/Workshop Attended</th>
<th>Inclusive Dates</th>
<th>No. of Hours</th>
<th>Conducted/Sponsored by</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>from</td>
<td>to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

National Certification (NC) under TESDA

<table>
<thead>
<tr>
<th>Title of Certification/Qualification</th>
<th>Date Acquired</th>
<th>Expiry Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Submitted by: _____________________________

School Head/Principal: ___________________