MEMORANDUM

To: Public Schools District Supervisors
Elementary and Secondary Schools Heads
School Brigada Eskwela Coordinators

SUBMISSION OF DISAGGREGATED PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM FOR CLASSROOMS (based on key stages)

1. All schools are advised to accomplish and submit the Disaggregated Physical Facilities and Maintenance Needs Assessment Form for Classrooms (based on key stages) to their respective District Offices for consolidation.

2. All District Consolidated Reports must be submitted to the SGOD Office c/o Mr. Miguel C. Ogalinola, SGOD Chief, on or before March 5, 2018. Attached is a sample template to be accomplished.

4. For your information and compliance.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

February 26, 2017
<table>
<thead>
<tr>
<th>Total # of Makr Lvl Classroom (made of light materia)</th>
<th>Total # of needed Classroom for Construction</th>
<th>Total # of Classroom for Repair</th>
<th>Total # of Chairs (sum of desks and armchairs available)</th>
<th>Total # of needed chairs</th>
<th>Total # of toilets available <em>units</em></th>
<th>Total number of needed toilets base on 1:50 learners ratio</th>
<th>Total # of Handwashing Facility <em>units</em></th>
<th>Total # of handwashing facility needed</th>
<th>With access to potable water <em>taps</em> one</th>
<th>With electricity *tack one</th>
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Prepared by:  

School BE Coordinator

Noted:  

School Head  

PSDS
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<tr>
<th>Fire</th>
<th>Earthquake</th>
<th>Typhoon</th>
<th>Volcanic Eruption</th>
<th>Others</th>
<th>Name of School Head</th>
<th>Name of School BE Coordinator</th>
<th>Name of School Facilities Coordinator</th>
<th>Contact number of school head</th>
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Prepared by: ________________________________

School BE Coordinator

Noted:____________________________________

School Head _____________________________

PSDS _____________________________