



RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

Date OCT 19 2017

Time 3:20 PM

Initial/Signature: [Signature]

MEMORANDUM

TO : Public Schools District Supervisors
Elementary & Secondary School Heads/OICs
Teaching & Non-Teaching Personnel

FROM :  SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : SUBMISSION OF INDIVIDUAL PERFORMANCE COMMITMENT
AND REVIEW FORM (IPCRF) FOR SY 2016-2017/CY 2016

DATE : October 19, 2017

In connection with the new guidelines set for the grant of Performance Based-Bonus for Fiscal Year 2016, all teaching and non-teaching personnel are advised to submit Individual Performance Commitment and Review Form (IPCRF) for SY 2016-2017/CY 2016 (in bunch-by school) not later than October 24, 2017 at the Personnel Section. Only the approved IPCRF will be accepted for inclusion in the 2016 PBB.

Failure to submit will mean non-inclusion of the personnel in the PBB.

For immediate and strict compliance.