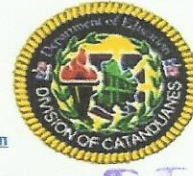




Republic of the Philippines  
Department of Education  
Region V(Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes

Email Add: [catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com](mailto:catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com)  
Website: [www.depedrovcatanduanes.com](http://www.depedrovcatanduanes.com) Tel No.: (052)811-40-63



**RELEASED**  
DepEd-Division of Catanduanes  
RECORDS SECTION  
SEP 09 2015  
1:40 pm  
su

September 9, 2015

**MEMORANDUM**

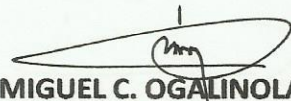
**TO: Public Schools District Supervisors  
Elementary & Secondary School Heads**

For effective and efficient utilization of the ICT packages given to elementary and secondary schools and to properly monitor the implementation of **DepEd Computerization Program(DCP)** and other ICT related tasks in our Division, you are hereby reminded regarding Unnumbered Memorandum, Re: Official Designation of School ICT Coordinator dated July 13, 2015 which was already long overdue. It was noted that there are schools who **failed** to submit the said designation including the Utilization of E-classroom.

Submission of said reports is due on **September 11, 2015** at the **Schools Division Office/IT Section c/o Ms. Jennifer B. Metica - Information Technology Officer-I.**

For information, guidance and compliance.

By Authority of the Schools Division Superintendent

  
**MIGUEL C. OGALINOLA**

Chief Education Supervisor(SGOD)  
Officer-In-Charge