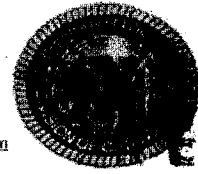


MW  
METICA



Republic of the Philippines  
Department of Education  
Region V(Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes

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Office, Division of Catanduanes  
RECORDS SECTION  
Date NOV 23 2017  
Time: 3:02 P.M.  
Initial/Signature: [Signature]

MEMORANDUM

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY & SECONDARY SCHOOL HEADS/OICs  
TEACHING & NON-TEACHING PERSONNEL INCLUDING SENIOR HIGH  
SCHOOLS ASSIGNED IN AUTONOMOUS SCHOOLS

FROM :   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

SUBJECT : SUBMISSION OF PAG-IBIG MEMBERSHIP ID (MID) NUMBER

DATE : November 22, 2017

To ensure updated Pag-Ibig remittances, all teaching and non-teaching personnel are advised to submit photocopy of Pag-Ibig HDMF Transaction Card (with PAG-IBIG MID NUMBER) or validated PAG-IBIG MEMBERS DATA FORM (with PAG-IBIG MID Number) by school with list of personnel not later than **December 11, 2017** at SDO-Personnel Section.

Personnel without Pag-Ibig MID Number are advised to visit Pag-Ibig Satellite Office, Virac Catanduanes for online registration and request for a print-out copy of Members Data Form to be submitted at SDO-Personnel Section.

For strict and immediate compliance.