



MEMORANDUM

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **RAMON FIEL G. ABCEDA**
 Regional Director

006704

SUBJECT : **Submission of Names of School Guidance Counselors**

DATE : **July 10, 2015**

This refers to planned capacity-building and training workshops to be conducted by this Office in partnership with the DSWD RO5 in relation with the implementation of DepED Order No. 18, s. 2015.

Accordingly, this Office requests the names of School Guidance Counselors within your respective divisions both from the elementary and secondary levels to be submitted to this Office, **ATTENTION: The Legal Officer**, on or before **July 24, 2015** using the format below:

Name of the Division

A. Elementary

<i>district</i> Schools	Name of the Guidance Counselor/ <i>Coordinator</i>	Email Address	Contact Number
	<i>nater</i>		

B. Secondary

School	Name of the Guidance Counselor	Email Address	Contact Number

For information and compliance.

Schools Division of Catanduanes
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Memorandum To:

- Chiefs Education Program Supervisors
- Education Program Supervisors
- Public Schools District Supervisors
- Elementary/Secondary School Heads

1. Attached is Unnumbered Regional Memorandum dated July 10, 2015 which is self-explanatory for compliance.
2. Please submit to this office c/o Division Guidance Supervisor the name of your District Guidance Coordinator and school Guidance Counselor/Designate on or before July 21, 2015 as required in the said memorandum.
3. For immediate dissemination and strict compliance.

RECEIVED
 DepEd - Division Office of Catanduanes
 RECORDS SECTION
 JUL 14 2015
 July 14, 2015
 2:15 pm
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*Received:
 whj
 7/14/15*

NYMPHA D. GUEMO
 Assistant Schools Division Superintendent
 Officer-In-Charge