



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM
SGOD-PRU-UM-11-27-2024/FPC

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
CID and SGOD Personnel
Public Elementary and Secondary School Heads
School Research Coordinators
All Others Concerned

FROM : By Authority of the OIC-SDS:
Muliat
ATTY. NORLITO JR. P. AGUNDAY
Attorney III
Officer-in-Charge ✓

DATE : November 27, 2024

SUBJECT : **ADVISORY NO. 1 TO DIVISION MEMORANDUM NO. 587, S. 2024, RE:
CONDUCT OF SCHOOLS DIVISION RESEARCH CONFERENCE**

1. Due to the adjustments in the SDO calendar for December, because of the onslaught of STY Pepito in the province, all concerned are hereby informed that the activities relative to the conduct of the Schools Division Conference are rescheduled, thus:

Activity	Date
Abstract Submission Deadline	December 27, 2024
Committee Evaluation of the Abstracts Submitted	January 6 - 7, 2025
Notification of Acceptance to Present in the Conference	January 8, 2025
Deadline of the Pre-Registration of the Participants	January 10, 2025
Full Paper Submission Deadline	January 13, 2025
Visual Presentation Submission Deadline	January 15, 2025
Conduct of the Schools Division Research Conference	January 17, 2025

2. Expenses of teacher- participants, preferably the school research coordinators, shall be charged to their respective school MOOE subject to relevant budgeting, accounting and auditing rules and regulations. These are:

- a. Registration fee of Php 750.00 to be paid during the day of the Research Conference. This amount will cover food (two snacks and one lunch), materials and other expenses for the activity.
 - b. Travel and other incidental expenses.
3. Other information stated in Division Memorandum No. 587, s. 2024 remain in effect.
4. For information and guidance of all concerned.



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