



DepEd - Division of Catanduanes  
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DATE: 27 NOV 2024 TIME: 11:38

Republic of the Philippines  
**Department of Education**  
Region V – Bicol

**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**UNNUMBERED MEMORANDUM**  
OSDS-BUD-11-26-2024

TO : **School Heads of Implementing Units**  
**Accountants/Senior Bookkeepers of Implementing Units**

By the Authority of the OIC-Schools Division Superintendent:

FROM : **ATTY. NORLITO JR. P. AGUNDAY**  
Attorney III + Legal Officer  
Officer-In-Charge

SUBJECT : **NOVEMBER 27, 2024 WORKSHOP FOR THE ONLINE**  
**SUBMISSION OF FY2026 BUDGET PROPOSAL**

DATE : November 26, 2024

In connection with the submission of the **FY 2026 Plans and Budget Proposal for the Regional Office Proper and Schools Division Office**, as per Regional Memorandum No. 01437, s. 2024, all Senior Bookkeepers/Accountants of the 13 Secondary Implementing Units are advised to report to the Schools Division Office of Catanduanes on **November 27, 2024** for a workshop to accomplish the CY 2026 – Tier 1 Cost Structure of Programs and Activities.

Further, no registration fee shall be collected. Travel and incidental expenses shall be charged against School MOOE, subject to the usual accounting and auditing rules and regulations.

For guidance and compliance.



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