MEMORANDUM

TO:  Public Schools District Supervisors
     Elementary & Secondary School Heads

FROM: NYMPHA D. GUemo
       Asst. Schools Division Superintendent
       Officer-In-Charge

SUBJECT: USE OF ELECTRONIC CLASS RECORD TEMPLATE

DATE: June 22, 2015

In connection with the DepEd Memorandum No. 60, s. 2015 Re: Provision of the DepEd Electronic Class Record Template you are hereby informed and advised to disseminate this to your teachers to be used by them beginning School Year 2015-2016. Teachers can download the said template from the following websites:

a) DepEd Official Website: www.deped.gov.ph/resources/downloads/eClass-record-templates
b) Learner Information System (LIS) website: www.lis.deped.gov.ph/help
c) DepEd SDO website: www.depedrovcatanduanes

For technical assistance, please feel free to contact Ms. Jennifer B. Metica, Information Technology Officer-I or email us at SDO official email address: catanduanesdiv15@gmail.com for more information and clarifications.

For your information, guidance and compliance.