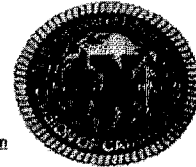




Republic of the Philippines
 Department of Education
 Region V(Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com
 Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63



September 14, 2016

MEMORANDUM TO:

Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Section Heads

RECEIVED
 DepEd-Division Office of Catanduanes
RECORDS SECTION
 Date SEP 20 2016
 Time 11:00 P.M.
 By [Signature]

This office hereby announces the vacancies for the following positions at the Schools Division Office, all interested qualified applicants are advised to submit their pertinent papers in accordance with the guidelines set forth in DepEd Order No. 66 s. 2007:

1. Senior Education Program Specialist
2. Education Program Specialist II

Criteria	Related Teaching Position (Level 2)
Performance Rating for the last 3 rating periods	35 points
Experience	5 points
Outstanding Accomplishments	20 points
Education	25 points
Training	5 points
Potential	5 points
Psychosocial Attributes & Personality Traits	5 points

The Qualification Standards shall be used as basis for the basic qualifications:

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
Senior Education Program Specialist	19	2	Bachelor's degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job	2 years' experience in education research, development, implementation or other relevant experience	8 hours of relevant training	RA 1080 (Teacher), Career Service (Professional), Appropriate Eligibility for Second Level Position
Education Program Specialist II	16	2	Bachelor's degree in Education or its equivalent	2 years' experience in education research, development, implementation or other relevant experience	4 hours relevant training	RA 1080 (Teacher), Career Service (Professional), Appropriate Eligibility for Second Level Position

Applicants should have the following documents:


1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents
3. CSC Form 212 (Personal Data Sheet)
4. Updated Service Records
5. Certificate of Eligibility/Board Rating
6. PRC License
7. Performance Rating for the last 3 rating periods
8. Transcript of Records/Special Order
9. Copy of Last Approved Appointment
10. Certificated of relevant trainings/seminars attended
11. Other documents relevant to the position applied for

Pertinent papers/documents **duly sealed in a long envelope** (with name, address, contact number and position applied for) must be stamped "Received" at the Records Section and be submitted at the Office of the Asst. Schools Division Superintendent not later than **October 7, 2016**.

Schedule of Evaluation will be on the following dates at the Office of the Asst. Schools Division Superintendent. Applicants are advised to bring their original documents on the day of evaluation.

Position Title	Date
Senior Education Program Specialist	October 17, 2016, 8 AM
Education Program Specialist II	October 18, 2016, 8 AM

For dissemination, guidance and compliance.


SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent