



Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac, Catanduanes

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**RELEASED**

DepEd-Division of Catanduanes

**RECORDS SECTION**

March 28, 2016 **MAR 30 2016**

Time: 1:20 PM  
 By: [Signature]

MEMORANDUM TO:

- Chief Education Supervisors
- Education Program Supervisors
- Public Schools District Supervisors
- Elementary & Secondary School Heads

In preparation for the forthcoming vacancies for School Principal I position (Secondary). All interested qualified applicants are advised to submit their pertinent papers in accordance with the criteria as provided in DepED Order No. 42, s. 2007:

- |   |   |           |
|---|---|-----------|
| 1. Performance Rating for the last 3 rating periods | - | 30 points |
| 2. Experience                                       | - | 10 points |
| 3. Outstanding Accomplishments                      | - | 30 points |
| 4. Education  | - | 10 points |
| 5. Training   | - | 10 points |
| 6. Potential  | - | 5 points  |
| 7. Psychosocial Attributes & Personality Traits     | - | 5 points  |

The Modified Qualification Standards as provided in DepED Order No. 39, s. 2007 shall be used as basis for the basic qualifications:

| Position                       | Salary Grade | Level | Education   | Experience   | Training                      | Eligibility      |
|--------------------------------|--------------|-------|---|--|-------------------------------|------------------|
| School Principal I (Secondary) | 19           | 2     | Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units | Head Teacher for 1 year; or TIC for 2 years; or MT for 2 years; or Teacher for 5 years | 40 hours of relevant training | RA1080 (Teacher) |

Applicants should have the following documents:

1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents
3. CSC Form 212 (personal Data Sheet)
4. Updated Service Record
5. Performance Rating for the last 3 rating periods
6. Transcript of Records/Special Order
7. PRC Eligibility
8. Certificates of relevant trainings/seminars attended
9. Copy of Last Approved Appointment
10. Other documents relevant to the position applied for

Pertinent papers/documents duly sealed in a long envelope must be stamped "Received" at the Records Section and be submitted at the Office of the Asst. Schools Division Superintendent not later than April 18, 2016. Evaluation will be on April 25, 2016, 9AM at the Office of the Asst. Schools Division Superintendent. Applicants are advised to bring their original documents on the day of evaluation.

For wide dissemination, guidance and compliance.

[Signature]  
 SOCORRO V. DELA ROSA, CESO VI  
 Schools Division Superintendent



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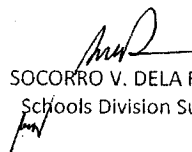
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