



Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac, Catanduanes



November 19, 2015

MEMORANDUM TO:

Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary & Secondary School Heads

**RELEASED**  
 DepEd Division Office - Catanduanes  
 NOV 19 2015  
 9:30 AM  
*[Signature]*

In preparation for the forthcoming vacancy for School Principal III position (Secondary), this office encourages all interested qualified applicants to submit their pertinent papers in accordance with the criteria as provided in DepED Order No. 42, s. 2007:

- |   |   |           |
|---|---|-----------|
| 1. Performance Rating for the last 3 rating periods | - | 30 points |
| 2. Experience                                       | - | 10 points |
| 3. Outstanding Accomplishments                      | - | 30 points |
| 4. Education  | - | 10 points |
| 5. Training   | - | 10 points |
| 6. Potential  | - | 5 points  |
| 7. Psychosocial Attributes & Personality Traits     | - | 5 points  |

The Modified Qualification Standards as provided in DepED Order No. 39, s. 2007 shall be used as basis for the basic qualifications:

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
School Principal III	21	2	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	2 years as School Principal	40 hours of relevant training	RA1080 (Teacher)

Applicants should have the following documents:

1. CSC Form 212 (personal Data Sheet)
2. Updated Service Record
3. Performance Rating for the last 3 rating periods which are at least Very Satisfactory
4. Transcript of Records/Special Order
5. PRC Eligibility
6. Certificates of relevant trainings/seminars attended
7. Copy of Last Approved Appointment
8. Other documents relevant to the position applied for

Pertinent papers/documents should be submitted directly to the Office of the Schools Division Superintendent not later than **December 7, 2015 at 1 PM** and **evaluation on that day will follow.**

For wide dissemination, guidance and compliance.

*[Signature]*  
 NYMPHA D. GUEMO  
 Asst. Schools Division Superintendent  
 Officer-In-Charge