



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V (Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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RECEIVED

Schools Division Office - Virac, Catanduanes

Date: **DEC 06 2018**
Time: **9:50 AM**
Initial/Signature:

MEMORANDUM

TO : **Public Schools District Supervisors
Elementary School Heads
District ASP/BE Coordinators (Elementary)
School ASP/BE Coordinators (Secondary)
All Others Concerned**

FROM : **SOCORRO V. DELA ROSA, CESO VI**
pu Schools Division Superintendent

SUBJECT : **YEAR-END PERFORMANCE IMPLEMENTATION REVIEW ON THE
2018 BRIGADA ESKWELA AND ADOPT-A-SCHOOL PROGRAM**

DATE : **December 3, 2018**

1. Please be informed that there will be a Year-End Performance Implementation Review and Reporting of Accomplishments on the 2018 Brigada Eskwela and Adopt-A-School Program on December 14, 2018. Registration will be at 7:00 A.M. and the program will start at exactly 8:00 AM at a venue to be announced later through an advisory.
2. The participants to this activity are **20 district ASP/BE coordinators for elementary, 42 school ASP/BE coordinators for the secondary and 20 selected school heads (1 per municipality to be identified by the PSDS).**
3. All District ASP/BE Coordinators are expected to discuss a 3 to 5-minute presentation of their accomplishments following this order: 1) total generated resources; 2) total number of volunteers; 3) total number of classrooms repaired, watsan constructed and repaired, toilets constructed and repaired; 4) best partnerships practices of each district/school; and 5) 2019 BE Plan and way forward. Secondary schools will discuss a 10-minute presentation of their accomplishments by municipality following the same format.
4. The Executive, Technical and Working Committees as well as the Schedule of Activities are found in the enclosure.
5. Travel and other incidental expenses shall be charged against the respective LOCAL FUNDS/MOOE subject to the usual accounting and auditing rules and regulations.
6. For your information and guidance and compliance.

Enclosure No.1 to Division Unnumbered Memorandum dated December 3, 2018

EXECUTIVE COMMITTEE

Socorro V. Dela Rosa, CESO VI
Schools Division Superintendent

Ma. Luisa T. Dela Rosa
Asst. Schools Division Superintendent

TECHNICAL COMMITTEE

Miguel C. Ogalinola
SGOD Chief
Chairperson

Mary Jean S. Romero
EPS I, SGOD
Chairperson

Maria Imelda S. Abejo
Co-Chairperson

Marife B. Brequillo
Co-Chairperson

WORKING COMMITTEE

Program/Certificates

Marife B. Brequillo
Maria Audrea L. Vivo

Registration/Documentation

Maria Imelda S. Abejo
Nadia P. Francisco

Hall Preparation/Foods

Maria Imelda S. Abejo

ICT/Sound System

Dave Tantiado
Jekyll Bonavente

Schedule of Activities

TIME	ACTIVITIES	PERSON-IN-CHARGE
7:00 – 8:00	Registration	Nadia P. Francisco
8:00 – 8:30	Opening Program	Maria Imelda S. Abejo
8:30 – 10:30	2018 BE Accomplishments – Elementary	
10:30 – 11:00	Open Forum	
11:00 – 12:00	2018 BE Accomplishments – Secondary	
12:00 – 1:00	Lunch Break	
1:00 – 2:00	Cont. of 2018 BE Accomplishments – Secondary	
2:00 – 2:30	Open Forum	
2:30 – 3:00	Inputs on (Wash in Schools) WinS	Dra. Amylou B. Celso Dentist II – WinS Coordinator
3:00 – 3:30	Inputs on DRRM in Schools	Maria Audrea L. Vivo PDO II – DRRM
3:30 – 4:00	Inputs on Partnerships	Marife B. Brequillo EPS II – Partnerships Focal Person
4:00 – 5:00	Socialization/Closing Program	

PROGRAMME

Philippine National Anthem	AVP
Prayer	AVP
Welcome Remarks	Mary Jean S. Romero Education Program Supervisor I – SGOD
Message	Socorro V. Dela Rosa, CESO VI Schools Division Superintendent
Statement of Purpose	Marife B. Brequillo Education Program Specialist II
Program Proper	
Closing Remarks	Miguel C. Ogalinola SGOD Chief

EMCEE:

Maria Imelda S. Abejo
Senior Education Program Specialist
Social Mobilization and Networking