MEMORANDUM

TO : Public Schools District Supervisors
     Elementary/Secondary School Heads

FROM : NYMPHA D. GUEMO
       Assistant Schools Division Superintendent
       Officer In-Charge

Subject : Addendum to Unnumbered Division Memorandum
       (Conduct of Zonal Learning Action Cell)

Date : September 18, 2015

1. This has reference to Unnumbered Division Memorandum dated July 21, 2015 on
   the conduct of the Zonal Action Learning Action Cell every Friday of the month.

2. Travel and other incidental expenses of the participants relative to the conduct of
   the activity shall be charged against school MOOE/school funds subject to the usual
   accounting and auditing rules and regulations.

3. For information and guidance