CASH DISBURSEMENTS REGISTER

Agency: Department of Education Division : Catanduanes

School:

Name of Accountable Officer: _______Official Designation: ______

Station :

			Subsidy to Operating Expenses			BREAKDOWN OF PAYMENTS											
	DVNO./			(873)		Textbook &	Office	Other			Repair &			Repair &	Gasoline,Oil	Other Maint.	
DATE	Payroll/	Particulars/Payee	AMOUNT			Instructional	Supplies	Supplies	Travel	Training	Maintenance	Electricity	Printing	Maintenance	& Lubricants	& Operating	
	Check No.		Cash			Materials	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	
			Advance	Payments	Balance	(763)	(755)	(765)	(751)	(753)	(812)	(767)	(781)	(821)	(761)	(969)	
Cash Advance for the month of																	
				0.00	<u> </u>		The total of the Breakdown of Payments columns must always equal the total of the Payments column.										
Prepared by:					CERTIFIED CORRECT :												
School Finance Officer						Principal/School Head											