



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



December 1, 2014

**DIVISION MEMORANDUM**  
**NO. 130 S. 2014**

**RECONFIGURED DCP BATCH 27 RECIPIENT HIGH SCHOOLS**

**To:       Bagamanoc Rural Development High School**  
**Baras Rural Development High School**  
**Caramoran Rural Development High School**  
**Gigmoto Rural Development High School**  
**Viga Rural Development High School**

1. In connection with the Unnumbered Memorandum dated August 5, 2014 re: Batch 27 E-Classroom recipient schools, an additional of 5 Rural High Schools in the Division of Catanduanes will received a DCP package starting next year. As such, schools found in the enclosure are advised to make the necessary preparations regarding the counterpart requirements as prescribed by the DepEd Central Office such as:
  1. Room designated as e-classroom spacious enough to house the computer units
  2. Tables and chairs
  3. Air condition OR at least two (2)electric fans
  4. Sufficient Lighting
  5. Window and door with iron grills
  6. Proper electrical wirings with circuit breaker and proper electrical grounding
  7. Standard electrical outlets with appropriate load capacity
  8. Engaging the assistance of Barangay Officials for security mechanism
2. As proof that the recipient school is ready to receive the DCP package, an accomplished School Readiness Checklist must be submitted to the Division ICT Coordinator prior to delivery. Recipient schools are also requested to download the PDF file of the DCP Orientation Handbook from [www.depedrovcatanduanes.com/Updates/Div ICT/Issuances](http://www.depedrovcatanduanes.com/Updates/Div ICT/Issuances) for reference.
3. Attached are the list of the recipient schools, the **Suggested Network Layout** and the **School Readiness Checklist** to be submitted upon completion of the above requirements.
4. For immediate dissemination and compliance.

  
**JOSE L. DONCILLO, CESO VI**  
Schools Division Superintendent 

**RECIPIENT SCHOOLS OF DCP BATCH 27 AS OF OCTOBER 10, 2014**

	<b>Recipient Schools</b>	<b>School ID</b>	<b>District</b>	<b>School Head</b>	<b>Designation</b>	<b>Primary Contact Number</b>
1	Baras Rural DHS	302073	Baras South	Bella T. Pitajen	Principal II	
2	Viga Rural DHS	302107	Viga West	Rosario B. Socito	Principal II	
3	Gigmoto Rural DHS	302088	Gigmoto	Delia T. Tindugan	Principal II	
4	Caramoran Rural DHS	302081	Caramoran North	Milagros A. Jose	Principal II	
5	Bagamanoc Rural DHS	302072	Bagamanoc South	Fidel A. Vegim	Principal II	
6	*Mayngaway NHS	302092	San Andres West	Emelita T. Barba	Principal I	
7	*Lictin IS	309804	San Andres East	Julieta T. Arcilla	Principal I	

*\* included in the memo released last August 5, 2014*

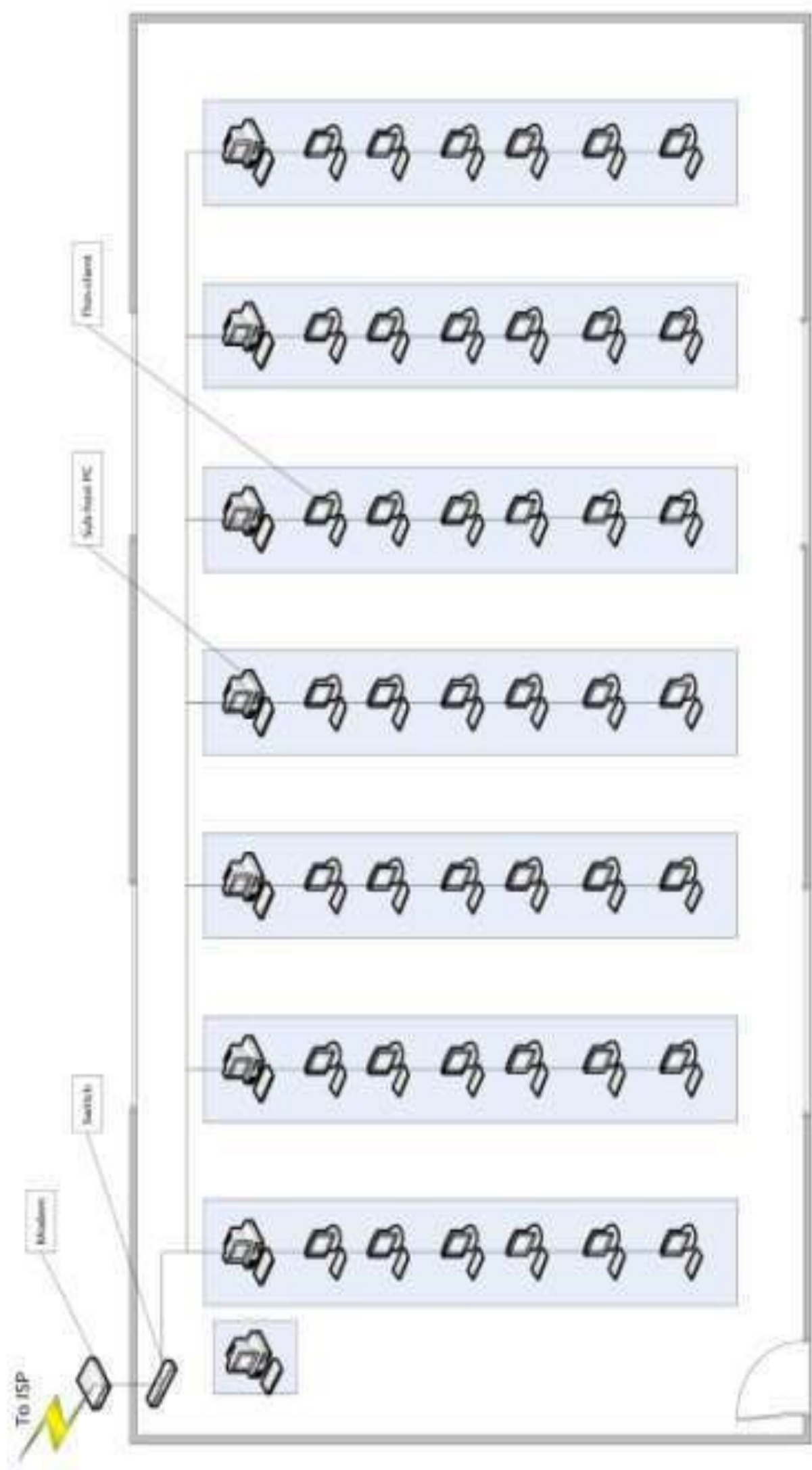


Figure 1. Secondary School Suggested Network Lay-out



**SCHOOL READINESS CHECKLIST**  
**DepEd Computerization Program**



SCHOOL ID: \_\_\_\_\_ NAME OF SCHOOL: \_\_\_\_\_

Classification (If recipient pls. check):

- Main     Annex     Annex A     Annex B  
 Campus A     Campus B     Campus C

Region: **V (Bicol)** Province: **Catanduanes** District: \_\_\_\_\_ Municipality: \_\_\_\_\_

Division: **Catanduanes** Superintendent: **Jose L. Doncillo**

Name of Principal/School Head: \_\_\_\_\_

Contact No./Cell phone No. : \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Computer laboratory In-Charge: \_\_\_\_\_

Contact No./Cell phone No. : \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel. No. (of the school): \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of School Property Custodian: \_\_\_\_\_ Contact No.: \_\_\_\_\_

*In compliance to DepEd Memo No. 280, series of 2011, the school readiness for the DCP shall be assessed by the Division ICT coordinator according to the following criteria. Please tick appropriate box.*

Criteria	Yes	No	Remarks
1. Multimedia Classroom	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Computer Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Windows and Doors with grills	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Proper electrical wirings and outlets duly certified by the Municipal/City Electrician	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Provision of adequate security mechanisms	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. School Inspectorate Team were organized	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Monoblock chairs	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. At least two units of stand fan or Aircon	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. Sufficient electrical lighting	<input type="checkbox"/>	<input type="checkbox"/>	_____

Based on the assessment above, the school is:

- Ready**  All criteria (1-9) were satisfactorily met  
**Partially Ready**  criteria 1-6 were met but criteria 7-9 are to be complied With prior to the installation of equipment  
**Not Ready**  At least one of critical 1-6 is not met

RECOMMENDATIONS:

ASSESSED BY:

CONCURRED BY:

**EFREN T. GURROBAT**  
 Division ICT Coordinator

\_\_\_\_\_  
 (Name and Signature of School Head)