



May 4, 2015

DIVISION MEMORANDUM
NO. 46, 2015

**DIVISION MASS TRAINING FOR GRADE 4 TEACHERS ON THE K TO 12 BASIC
EDUCATION PROGRAM (BEP)**

TO: Chief-Curriculum Implementation Division (CID)
Chief-School Governance Operation Division (SGOD)
Education Program Supervisors
Division Coordinators
Public School District Supervisors
Elementary School Heads
All others concerned

RELEASED
Division of Catanduanes
RECORDS SECTION
Date: MAY 04 2015
Time: 8:20 AM
By: *gv*

1. Pursuant to Regional Memorandum No. 30, s. 2015 re: Grade 4 Training of Trainers (NTOT) and Mass Training of Teachers (MTOT) in line with the progressive implementation of the K to 12 Basic Education Program, this division will conduct the Mass Training for Grade 4 Teachers on **May 15-21, 2015** by cluster at the following venues to be announced later.
2. The Training objectives are as follows:
 - 2.1. Gain deeper understanding of the Grade 4 Curriculum Framework, Learning standards and Competencies, Assessment and Teaching Plans.
 - 2.2. Equip teachers with the necessary knowledge, skills and attitude in the progressive implementation of the K to 12 Basic Education Program.
3. The participants must be in the designated venue at 6:00 o'clock in the morning on May 15 and to check-out at 12:00 nn on May 21, 2015.
4. Training costs, which cover board and lodging of the participants, shall be charged to the Human Resource Training and Development and Management (HRTD) Funds, while the travel expenses shall be charged to the School's MOOE subject to the usual accounting and auditing rules and regulations.
5. Participants are entitled to seven-day service credits per DepEd Order No. 19, s. 2011. On the other hand trainers and Non-Teaching Staff will be given a two-day Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.
6. The following reminders must be observed.
 - 6.1. The training is **strictly LIVE-IN**. No going home/out of the venue for the whole duration of the training except for a very important reason.
 - 6.2. Observe proper attire / dress code. Wearing of shorts, sando and slippers are not allowed in the training venues except for PE sessions wherein participants are required to wear sports attire.
 - 6.3. Be punctual in attending the sessions and observed Time on Task policy. Always report on time.
7. Attached is the list of trainers and participants by cluster.
8. For information, wide dissemination, and strict compliance.

Nanny
NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer-in-Charge *Q*

LIST OF PARTICIPANTS by DISTRICT and CLUSTER

CLUSTER	DISTRICT	NO. OF PARTICIPANTS	VENUE	In-Charge	SUPPORT STAFF
I	Bagamanoc North&South Baras North & Baras South Bato East & Bato West	69 pax	To be announced later	Juan Geromo Dennis Gianan Ma. Socorro Molod	Danilo A. Lim, Jr. Kimberly Grace B. Crispino
II	Caramoran North & South Gigmoto District Pandan East & West Districts	69 pax	To be announced later	Jessie Icaranom Lilibeth Tabuzo	Marites Habana Amy R. Quiñones
III	Panganiban District San Andres East & West Districts Viga East District	68 pax	To be announced later	Marisol Lim Reggie Cerdenia	Neil Bañares Diane April A. Bodota
IV	San Miguel North District Viga West District Virac South Districts	63 pax	To be announced later	Frankie Turalde Anatoly Raphael Arcilla	Jad Angelo Aquino Margie May Sarmiento
V	Virac North District San Miguel South District	71 pax	To be announced later	Ruth Sorrera Salve Templo Soledad Gianan	Arjay A. Callos Razen Mae B. Tivar

List of Trainers who attended the NATIONAL TRAINING OF TRAINERS (NTOT) at UP-NISMED Diliman Quezon City and Teacher's Camp Baguio City

Training Venue	Name of Trainers	Learning Area
UP-NISMED Diliman Quezon City	Marisol Lim Reggie Cerdenia	Math Science
Teachers Camp Baguio City	Ruth Sorrera Salve Templo Soledad Gianan Juan Geromo Dennis Gianan Ma.SocorroMolod Frankie Turalde Anatoly Raphael Arcilla Jessie Icaranom Lilibeth Tabuzo	English Filipino Filipino ESP/ AP ESP/ AP AP/ESP MAPEH MAPEH EPP EPP

Documentors:

Fe Mendoza
Analyn Carpio
Felicitas Mendez