Memorandum

To : Asst. Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads

From : NYMPHA D. GUEMO
Asst. Schools Division Superintendent
Officer-In-Charge

Subject : Seminar-Workshop on Personal Finance for Mentors (PerForM) for DepEd
Division of Catanduanes

Pursuant to Regional Memorandum dated April 8, 2015, a seminar workshop on
Personal Finance for Mentors (PerForM) for DepEd Division of Catanduanes will be conducted by
DepEd ROV V ON April 29, 2015 at Virac Sports Center, Virac, Catanduanes.

The following are the objectives of the activity:
   a. capacitate School Heads on implementing the program at the school level;
   b. promote understanding of the importance of personal finance; and
   c. develop values and competencies in improving self to gain financial freedom.

The participants are the following: SDS, ASDS, 1 EPS-I (Rommel Petajen), 11 PSDS
and all Elementary/Secondary School Heads (275).

No registration fee shall be collected for this activity. Workshop materials, morning
and afternoon snacks and lunch shall be served to all participants chargeable against Regional
Funds while the travelling expenses of the participants shall be charged to the local funds
subject to the usual accounting rules and regulations.

Enclosure to this memorandum is the program of activity.

Immediate and wide dissemination of this memorandum is desired.
Seminar-Workshop on Personal Finance for Mentors (PerForM) for Division of Catanduanes
Division Conference Hall
April 28, 2015

Program

A.M.
7:30 – 8:15
Registration and Attendance
Opening Program
   Philippine National Anthem
   Prayer
   Welcome Remarks
   NYMPHA D. GUEMO
   OIC-Schools Division Superintendent
   Message
   RAMON FIEL G. ABCEDIE
   Regional Director
   DepEd Region V
   Introduction of the Resource Speakers

8:15 – 9:00

9:00 – 10:30
Session 1- Debt Management
   PAULETTE GAY D. SANTIAGO
   Research Specialist
   Bangko Sentral ng Pilipinas
   Legazpi City

10:30 – 12:00

Session 2- Gaining Financial Independence

12:00 – 1:00
Lunch Break

P.M.
1:00 – 2:00
Session 3- Personal Finance for Mentors
   RAMON FIEL G. ABCEDIE
   Regional Director
   DepEd Region V

2:00 – 3:00

Session 4- Issues and Concerns
   EVANGELINE A. SACULO
   OIC FTAD

3:00 – 4:00
Planning for School-Based Implementation
   CORAZON FATIMA A. SILERIO
   AO V, HRDD

4:00 – 5:00
Evaluation and Closure